



City of Groton, Connecticut

Mayor and Council Meeting Minutes

Monday, April 5, 2021

City Municipal Building
295 Meridian Street
Groton, CT 06340

Council Chambers
and Zoom

7:30 PM

In response to State of Connecticut Executive Order No. 7B "Protection of Public Health and Safety During Covid-19 Pandemic and Response – Further Suspension or Modification of Statutes...", dated March 14, 2020, suspending in-person open meeting requirements, all public meetings will be closed to the public at this time. Public Meetings will be available on Zoom

Mayor Hedrick called the meeting to order at 7:30 p.m.

I. ROLL CALL

Present: Mayor Keith Hedrick, Deputy Mayor Gweneviere Depot, Councilors Lisa McCabe, Stephen Sheffield, Rashaad Carter and City Clerk Debra Patrick.

Excused: Finance Director Ron Yuhas

II. SALUTE TO THE FLAG

Led by Mayor Hedrick

Deputy Mayor Depot moved Councilor Sheffield seconded a motion to suspend the rules to moved R-21-4-59 and R-21-4-60 up on the agenda to follow the pledge. Motion carried.

R-21-4-59 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE APPOINTMENT OF PAUL NORRIS, 144 JUPITER POINT ROAD, GROTON, CONNECTICUT, AS A CITY COUNCILOR

WHEREAS, a vacancy exists on the Mayor and Council for a City Councilor; and

WHEREAS, the City of Groton Charter, Article V, Section 4 states: "...Should a vacancy occur in the office of Councilor or City Clerk, an elector of the city shall be chosen by a majority vote of the Council to serve in such office until the next regular election."; and

WHEREAS, Paul Norris, 144 Jupiter Point Road, Groton, Connecticut, desires to serve as a City Councilor;

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the appointment of Paul Norris, 144 Jupiter Point Road, Groton, Connecticut, as a City Councilor.

Councilor McCabe moved Deputy Mayor Depot seconded a motion to approve R-21-4-59. Deputy Mayor Depot thanked him for stepping in to fill the vacancy prior to the election. Councilor Carter said he has a lifetime of service and will be an asset to the Council. Motion carried.

City Clerk Patrick administered the oath of office to Councilor Norris. Councilor Norris thanked the Council for allowing him to serve the community and he took his seat on the dais.

R-21-4-60 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE APPOINTMENT OF REGINALD STANFORD AS A PROBATIONARY POLICE OFFICER GRADE “D”, IN THE CITY OF GROTON POLICE DEPARTMENT, WAIVE THE RESIDENCY REQUIREMENT AND THAT THE APPOINTMENT BE EFFECTIVE APRIL 5, 2021

WHEREAS, the City of Groton Police Department has patrol officer vacancies in the Police Department; and

WHEREAS, Reginald Stanford was selected as an applicant from a Police Officer candidacy list established by the Law Enforcement Council of Southeastern Connecticut; and

WHEREAS, Reginald Stanford has passed an oral interview panel, the background investigation, polygraph, physical agility, psychological and medical testing; and

WHEREAS, Reginald Stanford has met the required entry standards established by the Police Officer Standards and Training (P.O.S.T.) Council, for admission to the Police Academy, and it would be beneficial for the City of Groton to hire him; and

WHEREAS, Reginald Stanford desires to serve as a patrol officer with the City of Groton Police Department;

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the appointment of Reginald Stanford as a probationary Police Officer Grade “D”, in the City of Groton Police Department, waive the residency requirement and that the appointment be effective April 5, 2021.

Councilor Norris moved Deputy Mayor Depot seconded a motion to approve R-21-4-60. Chief Spellman said he was proud to present Reginald Carlos Stanford, age 51 who is a City resident. He graduated from Dunbar Vocational High School in Chicago, Illinois, has an Associates Degree, Three Rivers Community College; Bachelors Degree , Mitchell College and is currently working towards a Master’s UConn School of social work. He is a board member of Community Speaks Out and a Justice of the Peace. He served in the US Navy Submarine Service as an E5 with an Honorable Discharge and served in the Illinois National Guard. He is a recent retiree as an Adult probation Officer for the Adult Probation Department for the State of Connecticut. He said he is presenting a respected and mature officer for his swearing in. He will undergo Academy Training, and after a State Career will serve his community as a Police Officer. He has passed the written exam, his oral board, a physical exam where he passed for a man far younger than his current age, Polygraph, Chiefs interview and a thorough background check. The process is highly competitive and we do not cut corners. He said he himself went through this after a long career in the Connecticut State Police and it is a difficult

vetting to serve here. That a man would do this all to serve as a patrolman in his community is tremendous. Some people complain and point fingers, great women and men step up and do. He will be Badge #144.

He noted City Clerk, Deb Patrick is a consummate professional and in a long career of City service has sworn in every officer serving our community in some capacity. He said there is deep respect here for her professionalism, integrity and commitment to community. She is all that is best in public service. It is an honor to serve with her and call her a friend.

Deputy Mayor Depot thanked Mr. Stanford for his service on the Council and wished him well on this new endeavor to continue to serve the community.

Councilor Carter said Reggie Stanford has always served and will continue to serve the community and is proud to be a friend.

Mayor Hedrick said he is happy to continue having him part of the City of Groton.

Motion carried.

Clerk Patrick administered the oath to Officer Stanford.

His mom Willie Stanford pinned his badge to his jacket.

Officer Stanford thanked Chief Spellman, Council and citizens for this opportunity.

Mayor Hedrick called a 5 minute recess to congratulate take photos with Councilor Norris and Officer Stanford at 7:45 p.m.

The meeting reconvened at 7:51 p.m.

III. RECOGNITION, AWARDS AND MEMORIALS

None.

IV. RECEIPT OF CITIZEN'S PETITIONS/COMMENTS

None.

V. RESPOND TO CITIZEN'S PETITIONS/COMMENTS

None.

VI. APPROVAL OF MINUTES

Deputy Mayor Depot moved Councilor McCabe seconded a motion to approve the March 1, 2021 Mayor and Council Meeting. Motion carried.

Deputy Mayor Depot moved Councilor Sheffield seconded a motion to approve the March 22, 2021 Committee of the Whole Meeting. Motion carried.

VII. COMMUNICATIONS AND REPORTS

Economic Development – Groton Riverwalk

Economic Development Specialist, Cierra Patrick introduced Coast Guard Cadets 1/c Grace Tarbrake, 1/c Luisa Santos, 1/c Duncan Clark and 1/c Bronwynn McGill.

The Cadets did a powerpoint presentation giving an overview of the project that would extend from the Kenneth Streeter Boat Launch to Thames View Park noting that this area of the waterfront is underutilized. They said the scope of the project could include beautification with shelters, seating areas and a footbridge.

Councilor Sheffield asked if there would be lighting.

1/c Clark said there would be either a renewable energy source or to tap into existing infrastructure.

Councilor McCabe asked if they would have signage for historical sites.

They said they would similarly to the way Boston has.

There was discussion on how they would get access to private property either with easements or by purchasing the property.

Mayor Hedrick thanked Ms. Patrick and the Cadets.

Councilor McCabe attended the last indoor Farmer's Market of the season March 13th and looks forward to the outdoor market in July. She attended the kickoff meeting for the Bikeway/Pedestrian assessment on March 17th, and noted there will be an outdoor meeting in Washington Park April 21st for the public to provide input. She attended the Eggstravaganza on April 3rd hosted by the City Park & Recreation Department with appearances by the Easter Bunny and McGruff. She said it was a fun time.

Councilor Norris had no report.

Councilor Sheffield attended the Economic Development Commission meeting March 3rd, on March 8th & 9th attended a virtual National League of Cities Conference and attended the Joint meeting for the Town/City Highway Budget meeting April 1st on Zoom.

Councilor Carter had no report.

Deputy Mayor Depot attended the Farmer's Market March 13th, the Planning & Zoning public hearing on the Five Corners project March 17th noting comments should be sent to City Planner Leslie Creane at creanel@cityofgroton-ct.gov. The public hearing is continued to April 20th at 6:30 p.m. On March 23rd she volunteered at a food box distribution at St John's Church and said there will be another on April at 12:30 p.m. She said the final food box distribution by Groton Public Schools Food Services was on March 31st at Washington Park. She attended the Sailor of the Quarter luncheon April 2nd, the Eggstravaganza April 3rd and said it was lots of fun and thanked P&R Director Mary Hill for organizing this safe family event. She announced there would be a City cleanup day April 24th in collaboration with the Town Beautification Committee.

Mayor Hedrick said the P&R Director and staff have come up with new and innovative family friendly events and activities to engage the community when many programs had to be cancelled. He said he attended the P&Z public hearing for the Five Corners project and comments should be directed to City planner at creanel@cityofgroton-ct.gov, the Red Cross Blood drive March 17th, the food box drive March 23rd, a drive by 100th birthday celebration for Rose Scheetz March 25th, the Mr. Peanut Mobile and Oscar Mayer Weiner Mobile paid a visit to the municipal building and it was a safe fun gathering for residents and on March 30th LLHD held a Covid vaccination clinic here in the municipal building.

On April 1st the City/Town Councilors held a meeting to discuss the City highway budget, April 3rd the Eggstravaganza was held and he noted the municipal building would be open to the public Monday-Thursday 8:00 a.m.-4:00 p.m. He said LLHD is working with Branford manor to bring a vaccination clinic to the residents there and more details will be forthcoming. He said the budget books for FY 21-22 were distributed tonight as required by the City Charter. He read the introductory letter and noted there would be no tax increase and the mill rate would remain the same. He said the permit fees for the projects at EP and Pfizer have been the driver to maintain the mill rate the same and they will be looking at how to levelize in the future. He noted some capital improvements being done now and the schedule of meetings on the budget discussions,

budget public hearing and approval by the Council. He read a proclamation for early childhood education and declared April 10-16 as the Week of the Young Child.

VIII. COMMITTEE REFERRALS

None.

IX. NEW BUSINESS

R-21-4-61 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE APPOINTMENT OF ZOFIA BAUMANN, 528 SHENNECOSSETT ROAD, UNIT G, GROTON, CONNECTICUT, AS AN ALTERNATE MEMBER OF THE HARBOR MANAGEMENT COMMISSION, TERM TO EXPIRE ON APRIL 5, 2024

WHEREAS, Ordinance #56, Section 5 states “As each of the terms of the regular and alternate members shall expire, the City Council shall appoint a successor for a term of five (5) years to fill the vacant position”; and

WHEREAS, a vacancy exists for an alternate member of the Harbor Management Commission; and

WHEREAS, Zofia Baumann, 528 Shennecossett Road, Unit G, Groton, Connecticut has been recommended and desires to serve as an alternate member of the Harbor Management Commission;

THEREFORE, BE IT RESOLVED that the Council approve the appointment of Zofia Baumann, 528 Shennecossett Road, Unit G, Groton, Connecticut, as an alternate member of the Harbor Management Commission, term to expire on April 5, 2024.

Deputy Mayor Depot moved Councilor Sheffield seconded a motion to approve R-21-4-61. Mayor Hedrick said a regular member of the commission resigned and he would like to move Ms. Baumann as a regular member.

Deputy Mayor Depot moved Councilor McCabe seconded a motion to amend the resolution to say regular member. Motion carried.

Motion to approve the resolution as amended carried.

R-21-4-62 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE AND APPROVE A DONATION OF \$500.00 (FIVE HUNDRED DOLLARS AND NO CENTS) TO USSVI CLUBHOUSE, ANNUAL APPEAL, 40 SCHOOL STREET, GROTON, CONNECTICUT

WHEREAS, the City of Groton received a request for donation from USSVI Clubhouse, annual appeal to support the Dominic “Joe” Negri Memorial Clubhouse operating fund; and

WHEREAS, Resolution R-14-4-48 authorized the City Council to make donations to support the social, cultural and educational interests of the City of Groton; and

THEREFORE, BE IT RESOLVED that the Mayor and Council authorize and approve a donation of \$500.00 (Five Hundred Dollars and No Cents) to USSVI Clubhouse, Annual Appeal, 40 School Street, Groton, Connecticut.

Councilor Sheffield moved Deputy Mayor Depot seconded a motion to approve R-21-4-62. Motion carried.

R-21-4-63 RESOLUTION TO INITIALLY APPROVE “AN ORDINANCE AUTHORIZING THE MAYOR AND COUNCIL TO APPROVE INCREASES TO RETIREES PENSIONS UP TO AND INCLUDING THOSE WHO RETIRED IN 2017 AS RECOMMENDED BY THE CITY OF GROTON RETIREMENT BOARD”

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GROTON:

WHEREAS, the Mayor and Council, upon recommendation of the Retirement Board, may increase the benefits of retired employees; and

WHEREAS, the Mayor and Council have received a qualified cost estimate from an actuary; and

WHEREAS, the City of Groton Retirement Board recommended increasing the benefits of retired employees who retired in 2017 at their meeting held on February 11, 2021; and

That is: The COLA increase shall be calculated by multiplying the annualized increase in the Consumer Price Index issued by the United States Department of Labor, Bureau of Labor for the last available twelve (12) months by a factor of twenty-five percent (25%); however, in no event shall the adjustments exceed one and one-half (1.5%) per year. This adjustment is intended to provide persons retired before 1990 and those who retired up until December 2017 with the same COLA.

Effective Date This Ordinance shall become effective on or about July 1, 2021.

THEREFORE, BE IT RESOLVED that the Mayor and Council initially approve “An Ordinance Authorizing the Mayor and Council to Approve Increases to Retirees Pensions up to and including those who retired in 2017 as Recommended by the City of Groton Retirement Board”.

Councilor Carter moved Deputy Mayor Depot seconded a motion to approve R-21-4-63. Motion carried.

R-21-4-64 RESOLUTION THAT THE MAYOR AND COUNCIL INITIALLY APPROVE “AN ORDINANCE ESTABLISHING FEES FOR BUILDING PERMITS, AN AMENDMENT TO ORDINANCE 190”

WHEREAS, the State of Connecticut has adopted the Connecticut State Building Code; and

WHEREAS, said code proposes that the fee schedule for permits be calculated to defray municipal costs of administering the code; and

THEREFORE, BE IT RESOLVED, that the Mayor and Council initially approve “An Ordinance Establishing Fees for Building Permits, an amendment to Ordinance 190” and that this Ordinance be effective upon passage.

BUILDING PERMIT FEES

All building permit fees shall be based on the estimated value of construction in accordance with the current Connecticut State Building Code. The fees shall be:

| | |
|----------------------------|---------|
| First \$1,000.00 | \$40.00 |
| Each additional \$1,000.00 | \$15.00 |

The permit fees for electrical, plumbing, mechanical, fire protection shall be calculated at the same rate as the building permit fees, except that there will not be a certificate of occupancy fee.

The fee for a demolition permit is based on the cost of demolition. The fees shall be:

| | |
|----------------------------|---------|
| First \$1,000.00 | \$40.00 |
| Each additional \$1,000.00 | \$15.00 |

Requests for non-permit related inspections or letters of approval shall be assessed a fee of \$50 per request per building and shall be paid prior to the inspection or the issuance of the letter.

Note: An additional fee is added to cover the mandated State Education Fee. The fee will be calculated based on the amount set forth by State Statute 29-251c, as amended from time to time, at the time of application.

CERTIFICATE OF OCCUPANCY FEES

All building permits that require the issuance of a Certificate of Occupancy shall be assessed an additional fee of 2% of the associated building permit fee.

A Temporary Certificate of Occupancy will only be issued for commercial work at the discretion of the Building Official. The fee for a temporary certificate of occupancy shall be 2% of the associated building permit fee and shall be in addition to the certificate of occupancy fee. Said fee shall be paid in full prior to scheduling of the inspection for a temporary certificate of occupancy.

REFUND POLICY FOR PERMITS

| <u>Status of Application</u> | <u>Amount of Refund</u> |
|------------------------------------|---|
| No Action taken on application | Total fee less \$40.00 administrative fee |
| Plan Review performed | 75% of Total permit fee but not less than the \$40 administrative fee |
| Plan Review complete-permit issued | No Refund |

WAIVER OF FEES

No City fee shall be charged for any application as may be submitted by City agencies, boards, commissions or authorities. The Council may, by resolution, waive City fees for nonprofit organizations upon written request by the nonprofit organization.

REVIEW AND EVALUATION

The above fee schedule shall be reviewed and evaluated by the City Building and Zoning Official at least every five years following the effective date of the Ordinance and any future changes to the fee schedule as set forth herein shall be adopted by resolution of the City Council after receipt of recommendation of the Building and Zoning Official.

BE IT FURTHER RESOLVED, that the building permit fee schedule shall be reviewed and evaluated by the City Building and Zoning Official at least every five years following the effective date of the Ordinance and any future changes to the fee schedule as set forth herein shall be adopted by resolution of the City Council after receipt of recommendation of the Building and Zoning Official.

Councilor McCabe moved Deputy Mayor Depot seconded a motion to approve R-21-4-64. Motion carried.

R-21-4-65 RESOLUTION THAT THE MAYOR AND COUNCIL WAIVE THE BID PROCESS AND PROVISIONALLY APPROVE AND AUTHORIZE A CONTRACT WITH GESCO, INCORPORATED, 86 CLIMAX ROAD, AVON, CONNECTICUT, FOR PHASE 2 RENOVATIONS TO THE TYLER HOUSE AT EASTERN POINT BEACH NOT TO EXCEED \$140,175.00 (ONE HUNDRED FORTY THOUSAND, ONE HUNDRED AND SEVENTY-FIVE DOLLARS AND NO CENTS) TO BE PAID FROM CAPITAL FUNDS

WHEREAS, phase 1 of Tyler House renovations was completed in 2018; and

WHEREAS, phase 2 will cover a total of 34 windows including the third floor and the remaining windows on the first and second floors. All windows will be the Anderson, E-series clad double hung, to match original grill and original color. All exterior windows are sky blue in color, so maintenance would be limited; and

WHEREAS, phase 2 will also include repair of the wood soffit rot at the southeast corner as well as the west gable trim that has pulled away. Repaint all remaining wood trim (blue) surfaces including all soffits, porch ceiling, columns and window trim.; and

WHEREAS, the City of Groton has obtained a proposal for phase 2 work from GESCO, Inc, the company who completed phase 1 work, in the amount of \$133,500.00 plus a contingency of \$6,675.00 for a total not to exceed of \$140,175.00;

THEREFORE, BE IT RESOLVED that the Mayor and Council waive the bid process and provisionally approve and authorize a contract with GESCO, Incorporated, 86 Climax Road,

Avon, Connecticut, for phase 2 renovations to the Tyler House at Eastern Point Beach not to exceed \$140,175.00 (One Hundred Forty Thousand, One Hundred and Seventy-Five Dollars and No Cents) to be paid from capitol funds.

Councilor Norris moved Deputy Mayor Depot seconded a motion to approve R-21-4-65. Deputy Mayor Depot said the Freeman's meeting approval allows us to repurpose the bond funds to do this. Motion carried.

**R-21-4-66 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE
2021 CITY OF GROTON RECREATION DEPARTMENT USER FEES**

WHEREAS, the City of Groton offers a variety of leisure services and facilities to the citizens of all age groups; and

WHEREAS, the City of Groton has established fees and charges to help underwrite the program costs; and

WHEREAS, the Beach and Parks Committee has reviewed the user fees and recommends the proposed fee structure as follows:

INTRODUCTION

*For purposes of this document, City resident shall mean; City residents or City taxpayers whose registration does not show a City of Groton address.

The City of Groton offers a variety of leisure services to the citizens of all age groups. A significant portion of the services has been underwritten through general fund appropriations.

Some programs instituted between fiscal years have been supported with fees paid by the participants. As a result, inconsistencies among programs serving the same constituents have developed.

The City of Groton Parks and Recreation Department is charged with the responsibility of planning, conducting, and supervising of recreational programs and activities as well as the operational, maintenance and management of these facilities.

Community recreational and park services are a municipal responsibility; however, the magnitude of the service and its economic impact should be reviewed annually to determine a reasonable ratio of community desires in accordance with the City of Groton's ability to financially support these services. The City of Groton should establish fees and charges to underwrite the program costs.

There are certain programs that should not have a participant charge, particularly when the specific program serves large numbers of people for a nominal total cost, for example, the City Day picnic.

1. **BASIC SERVICES**

The City of Groton should support the concept that the general fund should provide the cost of basic park and recreation services based on the following:

- a. Qualified staff to promote and expand leisure services.
- b. Positive recreational experiences which contribute to the individual's physical, social, emotional, creative, cultural and educational growth and development in order to enrich the quality of life.
- c. Development and maintenance of park and recreation facilities such as playgrounds, parks, athletic fields, picnic areas, beach, tennis courts, nature and fitness trails.

2. **EXTENDED SERVICES**

Extended services are services in excess of basic services. For example a specialist performing a professional service, programs requiring an instructor or specialist that costs more per hour than the authorized department pay structure.

3. **EASTERN POINT BEACH FEES**

The recommendation is that each January the beach rates be reviewed on the past year's figures and rates set to reflect a 25% to 50% recovery.

Vehicles

Vehicles eligible to enter Eastern Point Beach will be as follows:

Registered passenger vehicles not exceeding 12 passenger capacity
Pick-up trucks
Motorcycles

Trailers, mobile homes, etc. are prohibited.

Parking Permits

Seasonal Rates

All fees are non-refundable

| | |
|--|---------|
| City Residents/City Taxpayers 62 years old and older* | \$15.00 |
| City Resident/City Taxpayer | \$32.00 |
| City Resident/City Taxpayer (additional Vehicle) | \$22.00 |
| Town of Groton Taxpayers 62 years old and older* | \$32.00 |
| Non-resident 62 years old and older* | \$48.00 |
| Non-resident | \$70.00 |
| Special Pass City resident/City taxpayer 62 years and older** | \$15.00 |
| Special Pass for resident/City taxpayer with a disability under 62 years of age*** | \$32.00 |

* To be eligible for this rate, an individual must be 62 years of age on or before Labor Day.

** (Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation.)

*** Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation and documentation of disability

Daily Rates

| | |
|--------------------|--|
| Weekday | \$20.00 |
| Weekends/Holidays* | \$30.00 |
| 5:00pm – 8:00pm | ½ price parking daily (except on Special Events) |

(*The holidays are July 4th and Labor Day)

New parking permits will be issued by the showing of a current and valid motor vehicle registration. City of Groton residents or City taxpayers whose registration does not show their City of Groton address must show proof of residence (examples: tax bill or current lease agreement). The permit **must be adhered** to the driver’s side of the vehicle on the inside of the windshield. The permit on the vehicle must match the registration number of the vehicle it was purchased for.

Starting at 8:00 p.m. daily there will be no charge for entrance to the beach, except during Special Events.

Bus Trips:

Bus loads are limited to no more than three (3) per day. Reservations are required in advance by contacting the Parks & Recreation office at 446-4128. The charge for buses will be \$100.00 per bus per day, but does not permit the bus to park on the property. There will be no charge and/or limit for City of Groton Recreation program buses.

Temporary Parking Permits:

A temporary parking permit is available free of charge for current parking permit holders whose vehicle is in the repair shop for up to five (5) days. These permits are available by bringing a written statement from the repair shop, written on their letterhead, which details which vehicle is being repaired and the number of days the vehicle will be in the shop. Letters are to be presented at the Parks and Recreation office Monday through Friday from 8:00 am to 4:30 pm to request the temporary parking pass.

Walk-ins

Children 17 years old and under – **FREE**

City of Groton Residents/City of Groton Residential Taxpayers with ID – **FREE**

Residents that do not have a picture ID can show a current lease agreement or tax bill and can obtain a picture ID at the Parks and Recreation Office. City of Groton Residents/City of Groton Residential Taxpayers may walk-in with their guests at no cost.

Non-Resident/ Non Taxpayer Walk Ins - **\$5.00**

Guest Pass:

City of Groton Residents/City of Groton Residential Taxpayers can purchase a walk in guest pass for up to 4 people - **\$30.00. This is for WALK-IN purposes ONLY**
That would be left at the Gatehouse upon arrival at the beach and picked up on their way out. This does not include business or commercial property.

Families of crew members of submarines returning home or departing may be allowed access to Eastern Point Beach at no cost to view the boats only when the Parks and Recreation Office has been notified by the designated personnel on the Sub Base via email alert.

Special Events

In the event that there is a Special Event held in the area which will have an impact on the parking at Eastern Point Beach, the following criteria will be in place at the discretion of the Beach and Parks Committee.

1. There will be no rental of the Zbierski House on the dates of the Special Event and any scheduled rain dates
2. Beach Hours of Operation could be extended to 6:00 am to 10:00 pm. There will be staff at the facility during these hours.
3. Parking Fee will be \$40.00 for those without a Season Beach Pass, no matter what day of the week the Special Event falls on.
4. All the approved Rules and Regulations of Eastern Point Beach will be in full effect.

4. **RECREATION PROGRAMS**

Adult Programs. The fees are calculated to break even. Fees pay for 100% of the program.

Youth Programs. The fees are calculated on an individual program basis taking into consideration special instructors and/or special equipment and supplies to recover 50% to 75% of the costs in fees.

Summer Playground. The City of Groton operates a large summer playground program at Washington Park and at West Side Middle School. The rates charged are as follows:

| | City Resident Fee | Non-City Resident Fee |
|-------------------------|-------------------|-----------------------|
| Full Day 6-14 year olds | \$300.00 | \$375.00 |
| Weekly Rate | \$50.00 | \$60.00 |

| | | |
|------------------------|----------|----------|
| Half Day 4-5 year olds | \$150.00 | \$200.00 |
| Weekly Rate | \$50.00 | \$60.00 |

- a. **Recreation Trips.** Trips beyond the City of Groton boundaries (educational, cultural, professional sports, etc.) are part of a comprehensive leisure program. Participants in these programs pay all costs to include bus, admission fees, meals, etc.

5. **FACILITY RENTALS**

Pavilions. The City presently has six (6) pavilions at Washington Park. The rates are as follows:

| | Large Pavilions #1,3 & 5 Per Rental (up to a 4 hour timeframe) | Regular Pavilion #2, 4 & 6 Per Rental (up to a 4 hour timeframe) |
|------------------|--|--|
| City resident | \$ 60.00 | \$ 30.00 |
| Non-resident | \$120.00 | \$ 60.00 |
| City business | \$120.00 | \$ 60.00 |
| Outside business | \$170.00 | \$120.00 |

* All members of the Military will receive a 10% discount off the rental of the Pavilions at Washington Park upon presenting valid proof of military service.

Tennis Courts (lighted). The Parks and Recreation Department supervises six lighted courts at Washington Park. All league play will be charged \$20.00 per court per four (4) hour session. The participants shall be expected to pay for the cost of any extended services.

Ball Fields Fee Structure:

| | | |
|---------|--|--|
| Group 1 | <u>All youth groups regular season games.</u> Little League and Babe Ruth | No fee |
| Group 2 | <u>All other Youth Baseball Programs</u> | \$35.00 per game weekdays \$45.00 per game weekends |
| Group 3 | <u>Youth League District or State Tournaments.</u> Includes one game field setup and preparation. | No fee |
| | City employee on site to prepare fields for series of games: | |
| | | Saturdays \$60.00 per hour Sundays \$80.00 per hour |
| Group 4 | <u>University of Connecticut, Avery Point.</u> | No fee |
| Group 5 | <u>Adult Leagues.</u> | \$35.00 per game weekdays \$45.00 per game weekends |

| | | |
|---------|--|--|
| Group 6 | <u>Adult Tournaments.</u> | \$250.00 per day |
| Group 7 | <u>Charity Tournaments.</u> Examples: Fundraisers for charities like Jimmy Fund and United Way. * To be determined on a case by case basis by the Director of Parks and Recreation | Fee* |
| Group 8 | <u>Baseball Camps.</u> | \$250.00 full day \$125.00 half day |

Zbierski House:

The overall policy of the Parks and Recreation Department is to allow as many groups or organizations use of the facility as possible. If conflicts arise, the Department will use its discretion in making reservations that promote the widest public use of the facility. This policy may affect Friday through Sunday use especially.

A **one-hundred dollar (\$100.00)** cash security deposit will be held at the Parks & Recreation office for each Zbierski House reservation until verification of clean up.

There will be a maximum of 20 parking spaces allotted with any Zbierski house rental at a cost of \$5.00 per vehicle when the beach is officially open. During the summer season, rentals on Saturday, Sunday and Holidays will be limited to one (1) party during hours of operation (8am-6pm) and for one (1) party after 6:00 pm.

| | | |
|---------|---|--|
| Group 1 | <u>City, Town, State, and Federal Government Groups:</u> Example: Beach and Park Committee, EPHD Committee. | No fee |
| Group 2 | <u>Civic, Charitable or Non-Profit Groups:</u> Example: AA, Church group, Quilters Club, EPPOA. | \$25.00 for three hours |
| Group 3 | <u>Individual Private Parties:</u> City Resident: Non-resident: | \$40.00 per hour \$80.00 per hour |
| Group 4 | <u>Businesses:</u> City: Outside City: | \$100.00 per hour \$200.00 per hour |

**Special Permit for the Sale and/or Consumption of Alcohol within the Zbierski House
1 Beach Pond Rd, Groton CT 06340**

This permit allows for the sale and/or consumption of alcohol (beer and wine ONLY) within the Zbierski House or on its porches. Alcohol is not allowed to be taken onto other areas of the Eastern Point Beach property. Alcohol will only be permitted after 6:00pm on Friday, Saturday

and Sundays during the Beach Season No alcohol is to be served, consumed, or sold without a special permit. No kegs, beer balls, or other containers of alcohol in excess of 1 liter are allowed at any time, must be plastic or can, no glass containers.

In order to be granted a Special Permit for the Sale and/ or Consumption of Alcohol the following conditions must be met:

1. Application must be made, in writing, six weeks prior to the event
2. The applicant must have a Zbierski House Use Permit.
3. The applicant must have a liquor license or liquor permit as required by law.
4. The applicant must have insurance covering the City as additionally insured.
5. The applicant must have a plan for controlling the behavior of guests.

Date of Application _____

Name of Event _____ Date of Event _____

Sponsoring Individual or Organization _____

Hours of event _____

Zbierski House Permit

The applicant has a Zbierski House Use Permit Y N

Type of Event:

_____ Private. Private events where no money is requested from attendees do not require a liquor license. Private events constitute such things as birthday parties, bridal showers, family reunions, graduation ceremonies, memorial services, weddings etc.

\$50.00 for Resident

\$100.00 for Non-Resident

_____ Public. Public events where money is requested or charged which also include the sale or consumption of alcohol require a liquor permit. Public events include fundraisers, antique sales, art shows, etc.

\$100.00 for Resident

\$200.00 for Non-Resident

Liquor Permit

The appropriate liquor permit has been provided and is attached. Y N N/A

Insurance: The applicant or caterer must have insurance coverage including the City as additionally insured.

Liquor Liability (if alcohol is served or sold)

\$1,000,000 Per Occurrence

\$2,000,000 General Aggregate

City of Groton, CT added as additional insured

General Insurance Requirements:

- All coverage must be placed with carriers approved to conduct business in the State of Connecticut and rated at least A-/VII by A.M. Best
- Certificates of insurance verifying compliance with the City of Groton's requirements must be included with this permit form. Failure to meet the City's insurance requirements shall prevent use of issuance of a Special Permit for the Sale or Consumption of Alcohol.
- Should any insurance cancel for any reason or cause, at least 30 days written notice shall be given to the City of Groton

- The City of Groton maintains the right to require insurance coverage greater than what is listed above, depending on the nature and scope of usage of the Zbierski House.
- Any exceptions to the City’s insurance requirements are subject to the sole discretion of the City.

A copy of the applicant or caterer’s liability insurance has been provided and is attached. Y N

Guest Control: The applicant is responsible for the behavior of his or her guests. The City will require that a City employee be present at all times to assure that the plan for guest control is followed. The applicant is responsible for paying the cost of such an employee.

An acceptable plan for assuring all guests follow the rules of the beach has been provided and is attached. Y N

A city employee is required. Y N Estimated Cost to Be Paid Prior to Event

I, _____, have read and agree to the terms and conditions of this Special Permit for the Sale and/or Consumption of Alcohol. I understand that failure to comply with these terms and conditions will result in the forfeiture of any deposit made for use of the Zbierski House as well as any future ability to use any City facilities.

Grantee: (Print Name) _____

Signature: _____

Date: _____

Grantor: (Print Name) _____

Signature: _____

Date: _____

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the 2021 City of Groton Recreation Department User Fees.

Deputy Mayor Depot moved Councilor Sheffield seconded a motion to approve R-21-4-66. There was lengthy discussion on the questions that were raised at the Committee of the Whole meeting March 22nd regarding whether City residents should pay the ½ price rate to get into the beach after 6:00 p.m.

There was discussion on the legislation in 2002 regarding opening up the beaches to non-residents.

There was some discussion on marketing the Z-House and that if the fees were increased people would use other places for parties.

After further discussion it was decided they would amend the resolution.

Deputy Mayor Depot moved Councilor McCabe seconded a motion to amend the Daily Rates on page 8 of the agenda to say 5:00 p.m.-8:00p.m. ½ price for non-residents, free for City residents except on Special Events. Motion to amend carried.

Deputy Mayor Depot moved Councilor McCabe seconded a motion for the rental fees on page 12 of the agenda to stay the same as last year for renting the Zbierski House for Group 3, Individual Private Parties.

There was discussion to incrementally increase the fees, to have the Beach & Parks Committee look at it again and to inquire what the benchmarks are for other facilities.
Motion to amend carried.

**R-21-4-66 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE
2021 CITY OF GROTON RECREATION DEPARTMENT USER FEES**

WHEREAS, the City of Groton offers a variety of leisure services and facilities to the citizens of all age groups; and

WHEREAS, the City of Groton has established fees and charges to help underwrite the program costs; and

WHEREAS, the Beach and Parks Committee has reviewed the user fees and recommends the proposed fee structure as follows:

INTRODUCTION

*For purposes of this document, City resident shall mean; City residents or City taxpayers whose registration does not show a City of Groton address.

The City of Groton offers a variety of leisure services to the citizens of all age groups. A significant portion of the services has been underwritten through general fund appropriations.

Some programs instituted between fiscal years have been supported with fees paid by the participants. As a result, inconsistencies among programs serving the same constituents have developed.

The City of Groton Parks and Recreation Department is charged with the responsibility of planning, conducting, and supervising of recreational programs and activities as well as the operational, maintenance and management of these facilities.

Community recreational and park services are a municipal responsibility; however, the magnitude of the service and its economic impact should be reviewed annually to determine a reasonable ratio of community desires in accordance with the City of Groton's ability to financially support these services. The City of Groton should establish fees and charges to underwrite the program costs.

There are certain programs that should not have a participant charge, particularly when the specific program serves large numbers of people for a nominal total cost, for example, the City Day picnic.

1. BASIC SERVICES

The City of Groton should support the concept that the general fund should provide the cost of basic park and recreation services based on the following:

- d. Qualified staff to promote and expand leisure services.

- e. Positive recreational experiences which contribute to the individual’s physical, social, emotional, creative, cultural and educational growth and development in order to enrich the quality of life.
- f. Development and maintenance of park and recreation facilities such as playgrounds, parks, athletic fields, picnic areas, beach, tennis courts, nature and fitness trails.

2. EXTENDED SERVICES

Extended services are services in excess of basic services. For example a specialist performing a professional service, programs requiring an instructor or specialist that costs more per hour than the authorized department pay structure.

3. EASTERN POINT BEACH FEES

The recommendation is that each January the beach rates be reviewed on the past year’s figures and rates set to reflect a 25% to 50% recovery.

Vehicles

Vehicles eligible to enter Eastern Point Beach will be as follows:

- Registered passenger vehicles not exceeding 12 passenger capacity
- Pick-up trucks
- Motorcycles
- Trailers, mobile homes, etc. are prohibited.

Parking Permits

Seasonal Rates

All fees are non-refundable

| | |
|--|---------|
| City Residents/City Taxpayers 62 years old and older* | \$15.00 |
| City Resident/City Taxpayer | \$32.00 |
| City Resident/City Taxpayer (additional Vehicle) | \$22.00 |
| Town of Groton Taxpayers 62 years old and older* | \$32.00 |
| Non-resident 62 years old and older* | \$48.00 |
| Non-resident | \$70.00 |
| Special Pass City resident/City taxpayer 62 years and older** | \$15.00 |
| Special Pass for resident/City taxpayer with a disability under 62 years of age*** | \$32.00 |

* To be eligible for this rate, an individual must be 62 years of age on or before Labor Day.

** (Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation.)

*** Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation and documentation of disability

Daily Rates

| | |
|--------------------|--|
| Weekday | \$20.00 |
| Weekends/Holidays* | \$30.00 |
| 5:00pm – 8:00pm | ½ price parking daily Non-Residents, City Residents –Free (except on Special Events) |

(*The holidays are July 4th and Labor Day)

New parking permits will be issued by the showing of a current and valid motor vehicle registration. City of Groton residents or City taxpayers whose registration does not show their City of Groton address must show proof of residence (examples: tax bill or current lease agreement). The permit **must be adhered** to the driver’s side of the vehicle on the inside of the windshield. The permit on the vehicle must match the registration number of the vehicle it was purchased for.

Starting at 8:00 p.m. daily there will be no charge for entrance to the beach, except during Special Events.

Bus Trips:

Bus loads are limited to no more than three (3) per day. Reservations are required in advance by contacting the Parks & Recreation office at 446-4128. The charge for buses will be \$100.00 per bus per day, but does not permit the bus to park on the property. There will be no charge and/or limit for City of Groton Recreation program buses.

Temporary Parking Permits:

A temporary parking permit is available free of charge for current parking permit holders whose vehicle is in the repair shop for up to five (5) days. These permits are available by bringing a written statement from the repair shop, written on their letterhead, which details which vehicle is being repaired and the number of days the vehicle will be in the shop. Letters are to be presented at the Parks and Recreation office Monday through Friday from 8:00 am to 4:30 pm to request the temporary parking pass.

Walk-ins

Children 17 years old and under – **FREE**

City of Groton Residents/City of Groton Residential Taxpayers with ID – **FREE**

Residents that do not have a picture ID can show a current lease agreement or tax bill and can obtain a picture ID at the Parks and Recreation Office. City of Groton Residents/City of Groton Residential Taxpayers may walk-in with their guests at no cost.

Non-Resident/ Non Taxpayer Walk Ins - **\$5.00**

Guest Pass:

City of Groton Residents/City of Groton Residential Taxpayers can purchase a walk in guest pass for up to 4 people - **\$30.00. This is for WALK-IN purposes ONLY**
 That would be left at the Gatehouse upon arrival at the beach and picked up on their way out. This does not include business or commercial property.

Families of crew members of submarines returning home or departing may be allowed access to Eastern Point Beach at no cost to view the boats only when the Parks and Recreation Office has been notified by the designated personnel on the Sub Base via email alert.

Special Events

In the event that there is a Special Event held in the area which will have an impact on the parking at Eastern Point Beach, the following criteria will be in place at the discretion of the Beach and Parks Committee.

5. There will be no rental of the Zbierski House on the dates of the Special Event and any scheduled rain dates
6. Beach Hours of Operation could be extended to 6:00 am to 10:00 pm. There will be staff at the facility during these hours.
7. Parking Fee will be \$40.00 for those without a Season Beach Pass, no matter what day of the week the Special Event falls on.
8. All the approved Rules and Regulations of Eastern Point Beach will be in full effect.

4. **RECREATION PROGRAMS**

Adult Programs. The fees are calculated to break even. Fees pay for 100% of the program.

Youth Programs. The fees are calculated on an individual program basis taking into consideration special instructors and/or special equipment and supplies to recover 50% to 75% of the costs in fees.

Summer Playground. The City of Groton operates a large summer playground program at Washington Park and at West Side Middle School. The rates charged are as follows:

| | City Resident Fee | Non-City Resident Fee |
|-------------------------|-------------------|-----------------------|
| Full Day 6-14 year olds | \$300.00 | \$375.00 |
| Weekly Rate | \$50.00 | \$60.00 |
| Half Day 4-5 year olds | \$150.00 | \$200.00 |
| Weekly Rate | \$50.00 | \$60.00 |

- a. **Recreation Trips.** Trips beyond the City of Groton boundaries (educational, cultural, professional sports, etc.) are part of a comprehensive leisure program. Participants in these programs pay all costs to include bus, admission fees, meals, etc.

5. **FACILITY RENTALS**

Pavilions. The City presently has six (6) pavilions at Washington Park. The rates are as follows:

| | Large Pavilions #1,3 & 5 Per Rental (up to a 4 hour timeframe) | Regular Pavilion #2, 4 & 6 Per Rental (up to a 4 hour timeframe) |
|------------------|--|--|
| City resident | \$ 60.00 | \$ 30.00 |
| Non-resident | \$120.00 | \$ 60.00 |
| City business | \$120.00 | \$ 60.00 |
| Outside business | \$170.00 | \$120.00 |

* All members of the Military will receive a 10% discount off the rental of the Pavilions at Washington Park upon presenting valid proof of military service.

Tennis Courts (lighted). The Parks and Recreation Department supervises six lighted courts at Washington Park. All league play will be charged \$20.00 per court per four (4) hour session. The participants shall be expected to pay for the cost of any extended services.

Ball Fields Fee Structure:

| | | |
|---------|--|--|
| Group 1 | <u>All youth groups regular season games.</u> Little League and Babe Ruth | No fee |
| Group 2 | <u>All other Youth Baseball Programs</u> | \$35.00 per game weekdays \$45.00 per game weekends |
| Group 3 | <u>Youth League District or State Tournaments.</u> Includes one game field setup and preparation. | No fee |
| | City employee on site to prepare fields for series of games: Saturdays \$60.00 per hour Sundays \$80.00 per hour | |
| Group 4 | <u>University of Connecticut, Avery Point.</u> | No fee |
| Group 5 | <u>Adult Leagues.</u> | \$35.00 per game weekdays \$45.00 per game weekends |
| Group 6 | <u>Adult Tournaments.</u> | \$250.00 per day |

In order to be granted a Special Permit for the Sale and/ or Consumption of Alcohol the following conditions must be met:

6. Application must be made, in writing, six weeks prior to the event
7. The applicant must have a Zbierski House Use Permit.
8. The applicant must have a liquor license or liquor permit as required by law.
9. The applicant must have insurance covering the City as additionally insured.
10. The applicant must have a plan for controlling the behavior of guests.

Date of Application _____

Name of Event _____ Date of Event _____

Sponsoring Individual or Organization _____

Hours of event _____

Zbierski House Permit

The applicant has a Zbierski House Use Permit Y N

Type of Event:

_____ Private. Private events where no money is requested from attendees do not require a liquor license. Private events constitute such things as birthday parties, bridal showers, family reunions, graduation ceremonies, memorial services, weddings etc.

\$50.00 for Resident \$100.00 for Non-Resident

_____ Public. Public events where money is requested or charged which also include the sale or consumption of alcohol require a liquor permit. Public events include fundraisers, antique sales, art shows, etc.

\$100.00 for Resident \$200.00 for Non-Resident

Liquor Permit

The appropriate liquor permit has been provided and is attached. Y N N/A

Insurance: The applicant or caterer must have insurance coverage including the City as additionally insured.

Liquor Liability (if alcohol is served or sold)

\$1,000,000 Per Occurrence

\$2,000,000 General Aggregate

City of Groton, CT added as additional insured

General Insurance Requirements:

- All coverage must be placed with carriers approved to conduct business in the State of Connecticut and rated at least A-/VII by A.M. Best
- Certificates of insurance verifying compliance with the City of Groton's requirements must be included with this permit form. Failure to meet the City's insurance requirements shall prevent use of issuance of a Special Permit for the Sale or Consumption of Alcohol.
- Should any insurance cancel for any reason or cause, at least 30 days written notice shall be given to the City of Groton
- The City of Groton maintains the right to require insurance coverage greater than what is listed above, depending on the nature and scope of usage of the Zbierski House.

- Any exceptions to the City’s insurance requirements are subject to the sole discretion of the City.

A copy of the applicant or caterer’s liability insurance has been provided and is attached. Y N

Guest Control: The applicant is responsible for the behavior of his or her guests. The City will require that a City employee be present at all times to assure that the plan for guest control is followed. The applicant is responsible for paying the cost of such an employee.

An acceptable plan for assuring all guests follow the rules of the beach has been provided and is attached. Y N

A city employee is required. Y N Estimated Cost to Be Paid Prior to Event

I, _____, have read and agree to the terms and conditions of this Special Permit for the Sale and/or Consumption of Alcohol. I understand that failure to comply with these terms and conditions will result in the forfeiture of any deposit made for use of the Zbierski House as well as any future ability to use any City facilities.

Grantee: (Print Name) _____

Signature: _____

Date: _____

Grantor: (Print Name) _____

Signature: _____

Date: _____

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the 2021 City of Groton Recreation Department User Fees.

Deputy Mayor Depot moved Councilor Norris seconded a motion to approve as amended. Motion carried.

R-21-4-67 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE RULES AND REGULATIONS AT EASTERN POINT BEACH PROPERTY FOR THE YEAR 2021

WHEREAS, Eastern Point Beach Property is for the use and enjoyment of City of Groton residents and non-resident City of Groton taxpayers and others; and

WHEREAS, rules and regulations must be established and enforced for the health, safety and welfare of all City of Groton residents and non-resident City of Groton taxpayers and others; and

WHEREAS, the following rules and regulations are to be effective for Eastern Point Beach for the Year 2021:

**RULES AND REGULATIONS
(Subject to change at any time during the season)**

Eastern Point Beach Property is for the use and enjoyment of City of Groton residents and non-resident City of Groton taxpayers and others.

*For purposes of this document, City resident shall mean; City residents or City taxpayers whose registration does not show a City of Groton address.

A. Hours

Park hours posted 5:30 am to 11:30 pm
Gate hours 8:00 am – 8:00 pm, applicable fees apply
Lifeguards on duty 8:00 am to 8:00 pm, daily
Beach Patrol on duty 6:00 pm to 8:00 pm, daily
ALL RULES APPLY YEAR ROUND 24/7, except where noted

B. Vehicles:

Vehicles eligible to enter Eastern Point Beach will be as follows:
Registered passenger vehicles not exceeding 12 passenger capacity
Pick-up trucks
Motorcycles
Trailers, mobile homes, etc. are prohibited.

C. Parking Permits:

All fees are non-refundable

Seasonal Rates:

| | |
|--|---------|
| City Residents/City Taxpayers 62 years old and older* | \$15.00 |
| City Resident/City Taxpayer | \$32.00 |
| City Resident/City Taxpayer (additional Vehicle) | \$22.00 |
| Town of Groton Taxpayers 62 years old and older* | \$32.00 |
| Non-resident 62 years old and older* | \$48.00 |
| Non-resident | \$70.00 |
| Special Pass City resident/City taxpayer 62 years and older** | \$15.00 |
| Special Pass for resident/City taxpayer with a disability under 62 years of age*** | \$32.00 |

* To be eligible for this rate, an individual must be 62 years of age on or before Labor Day.

**Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation

*** Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation and documentation of disability.

New parking permits will be issued by the showing of a current and valid motor vehicle registration. City of Groton residents or City taxpayers whose registration does not show their City of Groton address must show proof of residence (examples: electric bill or current lease agreement). The permit **must be adhered** to the driver's side of the vehicle on the inside of the windshield, in the lower left hand corner. The permit on the vehicle must match the registration number of the vehicle it was purchased for.

D. Replacement of Pass:

If your pass needs to be replaced due to purchase of a new vehicle, replacement of windshield or any other reason, you must bring in the old pass. Replacement passes will cost \$5.00. Lost passes require the purchase of a full price new pass.

E. Daily Rates:

| | |
|--------------------|--|
| Weekday | \$20.00 |
| Weekends/Holidays* | \$30.00 |
| 5:00pm – 8:00pm | ½ price parking daily (except on Special Events) |

*The holidays are July 4th and Labor Day.

(Starting at 8:00 p.m. daily there will be no charge for entrance to the beach, except during Special Events.)

F. Bus Trips:

Bus loads are limited to no more than three (3) per day. Reservations are required in advance by contacting the Parks and Recreation office at 446-4128. The charge for buses will be \$100.00 per bus per day, but does not permit the bus to park on the property. There will be no charge and/or bus limit for City of Groton Recreation program buses.

G. Temporary parking permits:

A temporary parking permit is available free of charge for current parking permit holders whose vehicle is in the repair shop for up to of five (5) days. These permits are available by bringing a written statement from the repair shop, written on their letterhead, which details which vehicle is being repaired and the number of days the vehicle will be in the shop. Letters are to be presented at the Parks and Recreation office Monday through Friday from 8:00 am to 4:30 pm to request the temporary parking pass.

H. Walk-ins:

Children 17 years old and under – **FREE**

City of Groton Residents/City of Groton Residential Taxpayers with ID – **FREE**

Residents that do not have a picture ID can show a current lease agreement or tax bill and can obtain a picture ID at the Parks and Recreation Office. City of Groton Residents/City of Groton Residential Taxpayers may walk-in with their guests at no cost.

Non-Resident/ Non Taxpayer Walk Ins - **\$5.00**

Guest Pass:

City of Groton Residents/City of Groton Residential Taxpayers can purchase a walk in guest pass for up to 4 people - **\$30.00. This is for WALK-IN purposes ONLY**

That would be left at the Gatehouse upon arrival at the beach and picked up on their way out. This does not include business or commercial property.

I. Military Families

Families of crew members of submarines returning home or departing may be allowed access to Eastern Point Beach at no cost to view the boats only when the Parks and Recreation Office is notified in advance by the designated personnel on the Sub Base via email alert.

J. Fishing

An area at the far end (northwest end) of parking area is open to fishing. Fishing on any other area of beach property is prohibited.

K. Parking

All motorized vehicles (as defined in eligibility Rule B) require a season permit to gain entrance to the beach. The permit **must be adhered** to the driver's side of the vehicle on the inside of the windshield, in the lower left hand corner. Motorcycles must laminate pass and display to gate attendant each time they enter Beach property.

All vehicles must be parked in the designated parking spaces in the parking area. Do not park along yellow curbing or yellow striped area.

1. No vehicle parking or standing allowed in any part of the entrance driveway (strictly enforced).
2. Drop-offs and pick-ups must be done in the designated Loading Zone white curbing area (strictly enforced).
3. Parking permit does not guarantee a parking place. Parking will be limited to City of Groton residents and non-resident taxpayers when the parking lot reaches 90% of capacity.

L. Rules and Regulations

1. Dressing or undressing will only be permitted in the restroom areas.
2. No profanity, obscenities or vulgarity, spitting, towel snapping or fighting is allowed on Beach property.
3. No throwing of stones, sand or other objects is allowed on beach property.
4. Children ten (10) years of age or younger must be accompanied by a person at least twelve (12) years of age to gain admittance to use the beach property.
5. **Per City Ordinance 198:** Section 1 (b) No pet leashed or unleashed shall be allowed on the Eastern Point Beach park property at any time from Memorial Day through Labor Day. During the off season State of CT Regulation of the Department of Public Health, Section 1, 19a-36-B61 (10) will be enforced. (Except for service dogs and the goose patrol dog).
 - a. **Per City Ordinance 199: Section 1 (b):** *Presence on beaches.* No pet leashed or unleashed shall be allowed on public owned beaches in the City. Any person who violates this Ordinance shall be subject to a \$50.00 fine for each violation.
6. No gambling on beach property.

7. Running is not permitted on sandy beach.
8. No climbing walls.
9. Ball playing is confined to the Zbierski House lawn, the playground, the volleyball court and the basketball court.
10. Kite flying is confined to the lawn behind the Zbierski House.
11. No glassware is allowed on sandy areas.
12. Scuba diving is only permitted on the Thames River side of beach property. Wind surfing, canoes, sunfish, jet skis and similar watercraft are restricted to the beach area in front of Zbierski House.
13. No tents, screens or pop-ups allowed on the sandy beach area or Tyler House lawn. Small child cabanas are permitted, but must not restrict the lifeguards view or path to the water. Staff has the right to request that any item be removed from the sand area.
14. No swimming/wading off the rocks, breakwater or parking lot area. Where posted, patrons are to keep off the rocks
15. No alcoholic beverages will be allowed anywhere on the Eastern Point Beach property unless a Special Permit for the Sale or Consumption for Alcohol at the Zbierski House has been granted by the Director of Parks and Recreation.
16. No patrons should set up blankets or towels in front of the lifeguard stand so as to block lifeguard's direct route to the water.
17. **Per City Ordinance 199:** Prohibiting smoking at the locations identified in ordinance.
 - a. Park or recreation area shall mean any outdoor area owned or operated by the City of Groton and open to the general public for primary recreational purposes, regardless of any fee or age requirement including but not limited to beaches, picnic areas, playgrounds, sports or athletic fields, bleachers, walking paths, gardens, hiking trails, bike paths and dog parks. A park or recreational area shall not include any paved public sidewalk immediately abutting the boundary of the park or recreational area or any other designated (posted) area. Any person who violates any provision of this Ordinance shall be subject to a fine of \$120.00 per violation.
18. All garbage is to be carefully put into the containers provided. No littering allowed.
19. No overnight camping or open fires on the beach.

20. Only Coast Guard Approved Type III Personal Flotation devices are allowed, all other flotation devices are not allowed. Special devices are allowed for children with special needs.
21. No skateboards, roller-skates, roller blades, razor scooters or recreational motorized scooters are to be used on beach property.
22. No unregistered motorized vehicles allowed on the property.
23. No Drones allowed on the property.
24. Remote control devices with cameras attached to them are not allowed on the property.
25. No bicycle riding on beach property. Bikes must be stowed in bike racks, during the season. During the off-season bicycle riding will be allowed in the parking lot area ONLY.
26. Proper beach attire is required: No thongs or “G” strings allowed. Nudity is prohibited.
27. Radios, boom boxes, etc., should maintain a volume as not to disturb others.
28. Idling of vehicles on park property. Connecticut regulations prohibit vehicles of all kinds from unnecessary idling for more than 3 minutes. Pursuant of CT Regulations (RCSA) 22a-174-18.
29. During the beach season, abuse and violation of any rules, regulations, or ordinances listed herein may lead to loss of parking permit and/or beach privileges (subject to review by the Recreation Director). Parks & Recreation Director reserves the right to alter or override any rule or regulation according to his/her discretion due to special circumstances.

M. Beach Picnic Area

1. Picnicking will be allowed only in designated areas. No picnicking will be allowed on the sandy area of the beach.
2. All cooking must be within the picnic areas.
3. The use of the picnic facilities on the grounds is on a first come, first-serve basis; reservations of areas for clubs or organizations must be requested in writing to the Parks and Recreation Department. Use of facilities for groups of more than 25 people may be prohibited on Saturdays, Sundays and holidays.
4. Picnic tables are distributed to benefit the general public. Special requests can be made to the office for permission to move tables together for larger groups.
5. All the picnic tables and grills are available to all guests at the beach on a first come first serve basis. Individuals that rent the Zbierski House may not ask patrons to vacate the area around the House.

N. Special Events

In the event that there is a Special Event held in the area which will have an impact on the parking at Eastern Point Beach, the following criteria will be in place at the discretion of the Beach and Parks Committee.

1. There will be no rental of the Zbierski House on the dates of the Special Event and any scheduled rain dates
2. Beach Hours of Operation could be extended to 6:00 am to 10:00 pm. There will be staff at the facility during these hours.
3. Parking Fee will be \$40.00 for those without a Season Beach Pass, no matter what day of the week the Special Event falls on.
4. All the approved Rules and Regulations of Eastern Point Beach will be in full effect.

O. Do NOT Feed the Wildlife

People naturally enjoy the good feeling they get from feeding waterfowl. They like to get close to them and feel that supplementing the natural diet of wild ducks and geese with corn, bread and other household foods helps them survive better in the wild. But there are several things we should consider concerning the welfare of animals being fed:

1. Artificial feeding and close human contact changes the natural behavior of wildlife. It alters migrating instincts and can reduce their ability to survive in the wild. Fed wildlife can get use to human presence – ultimately to their detriment from hunters, etc.
2. The periodic welfare given to wildlife by supplemental feeding causes a difficult adjustment. The periodic supplemental feeding is too often given when the wild ducks need it least – during the moderate weather. When it ends abruptly, they do not have access to alternate food sources.
3. Artificial bird food items such as bread can also cause dietary deficiencies when they become the primary food sources. Research has shown that trace elements available only in a balanced, natural diet of wild duck foods are essential to promote good health in wild fowl.
4. Large numbers of waterfowl are concentrated by supplemental feeding practices, the possibility of a waterfowl disease epidemic is increased. Some parasitic, bacterial, and viral diseases can be spread from ducks to people and other wildlife.

Feeding wild ducks “people food” is the equivalent of “junk food”. Wild ducks are capable of finding their own food, even in cold winter months of January and February. In periods of extremely abnormal cold, biologists and conservation officers monitor the conditions of wild ducks, and if they need supplemental feeding, they will make that publicly known and do something about it.

If you or your children enjoy feeding ducks, do it at the zoo, park, or nature center where it is approved.

Remember: **FEEDING WILD DUCKS MAY MAKE YOU FEEL GOOD, BUT IT IS NOT HELPING THEM.**

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the Rules and Regulations at Eastern Point Beach for the Year 2021.

Councilor Sheffield moved Deputy Mayor Depot seconded a motion to approve R-21-4-67 Deputy Mayor Depot moved Councilor Norris seconded a motion to amend the Daily Rates on page 15 of the agenda to say 5:00 p.m.-8:00p.m. ½ price for non-residents, free for City residents except on Special Events. Motion to amend carried.

R-21-4-67 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE RULES AND REGULATIONS AT EASTERN POINT BEACH PROPERTY FOR THE YEAR 2021

WHEREAS, Eastern Point Beach Property is for the use and enjoyment of City of Groton residents and non-resident City of Groton taxpayers and others; and

WHEREAS, rules and regulations must be established and enforced for the health, safety and welfare of all City of Groton residents and non-resident City of Groton taxpayers and others; and

WHEREAS, the following rules and regulations are to be effective for Eastern Point Beach for the Year 2021:

RULES AND REGULATIONS

(Subject to change at any time during the season)

Eastern Point Beach Property is for the use and enjoyment of City of Groton residents and non-resident City of Groton taxpayers and others.

*For purposes of this document, City resident shall mean; City residents or City taxpayers whose registration does not show a City of Groton address.

P. Hours

Park hours posted 5:30 am to 11:30 pm

Gate hours 8:00 am – 8:00 pm, applicable fees apply

Lifeguards on duty 8:00 am to 8:00 pm, daily

Beach Patrol on duty 6:00 pm to 8:00 pm, daily

ALL RULES APPLY YEAR ROUND 24/7, except where noted

Q. Vehicles:

Vehicles eligible to enter Eastern Point Beach will be as follows:

- Registered passenger vehicles not exceeding 12 passenger capacity
- Pick-up trucks
- Motorcycles
- Trailers, mobile homes, etc. are prohibited.

R. Parking Permits:

All fees are non-refundable

Seasonal Rates:

| | |
|---|---------|
| City Residents/City Taxpayers 62 years old and older* | \$15.00 |
| City Resident/City Taxpayer | \$32.00 |
| City Resident/City Taxpayer (additional Vehicle) | \$22.00 |
| Town of Groton Taxpayers 62 years old and older* | \$32.00 |
| Non-resident 62 years old and older* | \$48.00 |
| Non-resident | \$70.00 |
| Special Pass City resident/City taxpayer 62 years and older** | \$15.00 |
| Special Pass for resident/City taxpayer with a disability | \$32.00 |

under 62 years of age***

* To be eligible for this rate, an individual must be 62 years of age on or before Labor Day.

** Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation

*** Available only to a City resident with no motor vehicle in the household determined on a case-by-case basis by the Director of Parks and Recreation and documentation of disability.

New parking permits will be issued by the showing of a current and valid motor vehicle registration. City of Groton residents or City taxpayers whose registration does not show their City of Groton address must show proof of residence (examples: electric bill or current lease agreement). The permit **must be adhered** to the driver's side of the vehicle on the inside of the windshield, in the lower left hand corner. The permit on the vehicle must match the registration number of the vehicle it was purchased for.

S. Replacement of Pass:

If your pass needs to be replaced due to purchase of a new vehicle, replacement of windshield or any other reason, you must bring in the old pass. Replacement passes will cost \$5.00. Lost passes require the purchase of a full price new pass.

T. Daily Rates:

| | |
|--------------------|--|
| Weekday | \$20.00 |
| Weekends/Holidays* | \$30.00 |
| 5:00pm – 8:00pm | ½ price parking daily Non-Residents, City Residents –Free (except on Special Events) |

*The holidays are July 4th and Labor Day.

(Starting at 8:00 p.m. daily there will be no charge for entrance to the beach, except during Special Events.)

U. **Bus Trips:**

Bus loads are limited to no more than three (3) per day. Reservations are required in advance by contacting the Parks and Recreation office at 446-4128. The charge for buses will be \$100.00 per bus per day, but does not permit the bus to park on the property. There will be no charge and/or bus limit for City of Groton Recreation program buses.

V. **Temporary parking permits:**

A temporary parking permit is available free of charge for current parking permit holders whose vehicle is in the repair shop for up to of five (5) days. These permits are available by bringing a written statement from the repair shop, written on their letterhead, which details which vehicle is being repaired and the number of days the vehicle will be in the shop. Letters are to be presented at the Parks and Recreation office Monday through Friday from 8:00 am to 4:30 pm to request the temporary parking pass.

W. **Walk-ins:**

Children 17 years old and under – **FREE**

City of Groton Residents/City of Groton Residential Taxpayers with ID – **FREE**

Residents that do not have a picture ID can show a current lease agreement or tax bill and can obtain a picture ID at the Parks and Recreation Office. City of Groton Residents/City of Groton Residential Taxpayers may walk-in with their guests at no cost.

Non-Resident/ Non Taxpayer Walk Ins - **\$5.00**

Guest Pass:

City of Groton Residents/City of Groton Residential Taxpayers can purchase a walk in guest pass for up to 4 people - **\$30.00. This is for WALK-IN purposes ONLY**

That would be left at the Gatehouse upon arrival at the beach and picked up on their way out. This does not include business or commercial property.

X. **Military Families**

Families of crew members of submarines returning home or departing may be allowed access to Eastern Point Beach at no cost to view the boats only when the Parks and Recreation Office is notified in advance by the designated personnel on the Sub Base via email alert.

Y. **Fishing**

An area at the far end (northwest end) of parking area is open to fishing. Fishing on any other area of beach property is prohibited.

Z. **Parking**

All motorized vehicles (as defined in eligibility Rule B) require a season permit to gain entrance to the beach. The permit **must be adhered** to the driver's side of the vehicle on the inside of the windshield, in the lower left hand corner. Motorcycles must laminate pass and display to gate attendant each time they enter Beach property.

All vehicles must be parked in the designated parking spaces in the parking area. Do not park along yellow curbing or yellow striped area.

4. No vehicle parking or standing allowed in any part of the entrance driveway (strictly enforced).
5. Drop-offs and pick-ups must be done in the designated Loading Zone white curbing area (strictly enforced).
6. Parking permit does not guarantee a parking place. Parking will be limited to City of Groton residents and non-resident taxpayers when the parking lot reaches 90% of capacity.

AA. Rules and Regulations

30. Dressing or undressing will only be permitted in the restroom areas.
31. No profanity, obscenities or vulgarity, spitting, towel snapping or fighting is allowed on Beach property.
32. No throwing of stones, sand or other objects is allowed on beach property.
33. Children ten (10) years of age or younger must be accompanied by a person at least twelve (12) years of age to gain admittance to use the beach property.
34. **Per City Ordinance 198:** Section 1 (b) No pet leashed or unleashed shall be allowed on the Eastern Point Beach park property at any time from Memorial Day through Labor Day. During the off season State of CT Regulation of the Department of Public Health, Section 1, 19a-36-B61 (10) will be enforced. (Except for service dogs and the goose patrol dog).

a. Per City Ordinance 199: Section 1 (b): *Presence on beaches.* No pet leashed or unleashed shall be allowed on public owned beaches in the City. Any person who violates this Ordinance shall be subject to a \$50.00 fine for each violation.
35. No gambling on beach property.
36. Running is not permitted on sandy beach.
37. No climbing walls.
38. Ball playing is confined to the Zbierski House lawn, the playground, the volleyball court and the basketball court.
39. Kite flying is confined to the lawn behind the Zbierski House.

40. No glassware is allowed on sandy areas.
41. Scuba diving is only permitted on the Thames River side of beach property. Wind surfing, canoes, sunfish, jet skis and similar watercraft are restricted to the beach area in front of Zbierski House.
42. No tents, screens or pop-ups allowed on the sandy beach area or Tyler House lawn. Small child cabanas are permitted, but must not restrict the lifeguards view or path to the water. Staff has the right to request that any item be removed from the sand area.
43. No swimming/wading off the rocks, breakwater or parking lot area. Where posted, patrons are to keep off the rocks
44. No alcoholic beverages will be allowed anywhere on the Eastern Point Beach property unless a Special Permit for the Sale or Consumption for Alcohol at the Zbierski House has been granted by the Director of Parks and Recreation.
45. No patrons should set up blankets or towels in front of the lifeguard stand so as to block lifeguard's direct route to the water.
46. **Per City Ordinance 199:** Prohibiting smoking at the locations identified in ordinance.
 - a. Park or recreation area shall mean any outdoor area owned or operated by the City of Groton and open to the general public for primary recreational purposes, regardless of any fee or age requirement including but not limited to beaches, picnic areas, playgrounds, sports or athletic fields, bleachers, walking paths, gardens, hiking trails, bike paths and dog parks. A park or recreational area shall not include any paved public sidewalk immediately abutting the boundary of the park or recreational area or any other designated (posted) area. Any person who violates any provision of this Ordinance shall be subject to a fine of \$120.00 per violation.
47. All garbage is to be carefully put into the containers provided. No littering allowed.
48. No overnight camping or open fires on the beach.
49. Only Coast Guard Approved Type III Personal Flotation devices are allowed, all other flotation devices are not allowed. Special devices are allowed for children with special needs.
50. No skateboards, roller-skates, roller blades, razor scooters or recreational motorized scooters are to be used on beach property.
51. No unregistered motorized vehicles allowed on the property.
52. No Drones allowed on the property.

53. Remote control devices with cameras attached to them are not allowed on the property.
54. No bicycle riding on beach property. Bikes must be stowed in bike racks, during the season. During the off-season bicycle riding will be allowed in the parking lot area ONLY.
55. Proper beach attire is required: No thongs or “G” strings allowed. Nudity is prohibited.
56. Radios, boom boxes, etc., should maintain a volume as not to disturb others.
57. Idling of vehicles on park property. Connecticut regulations prohibit vehicles of all kinds from unnecessary idling for more than 3 minutes. Pursuant of CT Regulations (RCSA) 22a-174-18.
58. During the beach season, abuse and violation of any rules, regulations, or ordinances listed herein may lead to loss of parking permit and/or beach privileges (subject to review by the Recreation Director). Parks & Recreation Director reserves the right to alter or override any rule or regulation according to his/her discretion due to special circumstances.

BB. Beach Picnic Area

6. Picnicking will be allowed only in designated areas. No picnicking will be allowed on the sandy area of the beach.
7. All cooking must be within the picnic areas.
8. The use of the picnic facilities on the grounds is on a first come, first-serve basis; reservations of areas for clubs or organizations must be requested in writing to the Parks and Recreation Department. Use of facilities for groups of more than 25 people may be prohibited on Saturdays, Sundays and holidays.
9. Picnic tables are distributed to benefit the general public. Special requests can be made to the office for permission to move tables together for larger groups.
10. All the picnic tables and grills are available to all guests at the beach on a first come first serve basis. Individuals that rent the Zbierski House may not ask patrons to vacate the area around the House.

CC. Special Events

In the event that there is a Special Event held in the area which will have an impact on the parking at Eastern Point Beach, the following criteria will be in place at the discretion of the Beach and Parks Committee.

5. There will be no rental of the Zbierski House on the dates of the Special Event and any scheduled rain dates
6. Beach Hours of Operation could be extended to 6:00 am to 10:00 pm. There will be staff at the facility during these hours.

7. Parking Fee will be \$40.00 for those without a Season Beach Pass, no matter what day of the week the Special Event falls on.
8. All the approved Rules and Regulations of Eastern Point Beach will be in full effect.

DD. Do NOT Feed the Wildlife

People naturally enjoy the good feeling they get from feeding waterfowl. They like to get close to them and feel that supplementing the natural diet of wild ducks and geese with corn, bread and other household foods helps them survive better in the wild. But there are several things we should consider concerning the welfare of animals being fed:

5. Artificial feeding and close human contact changes the natural behavior of wildlife. It alters migrating instincts and can reduce their ability to survive in the wild. Fed wildlife can get use to human presence – ultimately to their detriment from hunters, etc.
6. The periodic welfare given to wildlife by supplemental feeding causes a difficult adjustment. The periodic supplemental feeding is too often given when the wild ducks need it least – during the moderate weather. When it ends abruptly, they do not have access to alternate food sources.
7. Artificial bird food items such as bread can also cause dietary deficiencies when they become the primary food sources. Research has shown that trace elements available only in a balanced, natural diet of wild duck foods are essential to promote good health in wild fowl.
8. Large numbers of waterfowl are concentrated by supplemental feeding practices, the possibility of a waterfowl disease epidemic is increased. Some parasitic, bacterial, and viral diseases can be spread from ducks to people and other wildlife.

Feeding wild ducks “people food” is the equivalent of “junk food”. Wild ducks are capable of finding their own food, even in cold winter months of January and February. In periods of extremely abnormal cold, biologists and conservation officers monitor the conditions of wild ducks, and if they need supplemental feeding, they will make that publicly known and do something about it.

If you or your children enjoy feeding ducks, do it at the zoo, park, or nature center where it is approved.

Remember: **FEEDING WILD DUCKS MAY MAKE YOU FEEL GOOD, BUT IT IS NOT HELPING THEM.**

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the Rules and Regulations at Eastern Point Beach for the Year 2021.

Councilor Sheffield moved Deputy Mayor Depot seconded a motion to approve as amended.
Motion carried.

R-21-4-68 RESOLUTION TO THAT THE MAYOR AND COUNCIL APPROVE THE REAPPOINTMENT OF GEORGE MATHANOO, 67 TYLER AVENUE, GROTON, CONNECTICUT, AS A REGULAR MEMBER OF THE GROTON UTILITIES COMMISSION, TERM TO EXPIRE ON MAY 31, 2025

WHEREAS, the term of George Mathanool, 67 Tyler Avenue, Groton, Connecticut as a regular member, Groton Utilities Commission expires on May 31, 2021; and

WHEREAS, George Mathanool, 67 Tyler Avenue, Groton, Connecticut desires to continue to serve as a regular member of the Groton Utilities Commission and has been recommended for reappointment;

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the reappointment of George Mathanool, 67 Tyler Avenue, Groton, Connecticut, as a regular member of the Groton Utilities Commission, term to expire on May 31, 2025.

Councilor Carter moved Deputy Mayor Depot seconded a motion to approve R-21-4-68.
Mayor Hedrick said he was recently appointed to fill the unexpired portion when a resignation occurred.

Councilor Carter asked when the current term would expire.

Mayor Hedrick said May 31, 2021.

Councilor Carter asked why do this now.

Mayor Hedrick said due to there being fewer meetings in May they didn't want to forget.

Motion carried

R-21-4-69 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE THE CITY OF GROTON TO WAIVE THE BID PROCESS AND ISSUE A PURCHASE ORDER FOR TREATED ROAD SALT TO CHAMPION SALT, LLC, 170 ALLENS AVENUE, PROVIDENCE, RHODE ISLAND IN AN AMOUNT NOT TO EXCEED THIRTY-TWO THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS (\$32,500.00) TO BE PAID FROM FUNDS AVAILABLE IN THE APPROVED FISCAL YEAR 2021 HIGHWAY DEPARTMENT OPERATING BUDGET

WHEREAS, the City of Groton Highway Department purchases treated salt for the treatment of roads and streets within the City during times of inclement weather; and

WHEREAS, the City's has identified a vendor to provide treated salt on an ongoing basis; and

WHEREAS, Champion Salt, LLC has the availability of treated salt necessary for the treatment of roads and streets and is able to fulfill our request;

THEREFORE BE IT RESOLVED that the Mayor and Council authorize the City of Groton to waive the bid process and issue a purchase order for treated road salt to Champion Salt, LLC, 170 Allens Avenue, Providence, Rhode Island in an amount not to exceed Thirty-Two Thousand Five Hundred Dollars and no cents (\$32,500.00) to be paid from funds available in the approved fiscal year 2021 Highway Department Operating Budget.

Councilor McCabe moved Councilor Sheffield seconded a motion to approve R-21-4-69. Mayor Hedrick said this wasn't presented at the COW meeting but as we are getting near the end of the fiscal year and we can get the shipment now we wanted to move forward with it to be prepared for next year. Motion carried.

X. EXECUTIVE SESSION

Councilor Norris moved Councilor McCabe seconded a motion to enter into Executive Session pursuant to CGS 1-200 (6)(A) to discuss personnel – Public Works to include the Mayor, Council, HR Director Linda Avedisian and William Robarge. Motion carried.

Executive Session commenced at 9:34 p.m.

Executive Session ended at 9:54 p.m.

XI. COMMENTS FROM EXECUTIVE SESSION

Deputy Mayor Depot moved Councilor McCabe seconded a motion to suspend the rules to add R-21-4-70 to the agenda. Motion carried.

R-21-4-70 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE APPOINTMENT OF WILLIAM ROBARGE AS THE DIRECTOR OF PUBLIC WORKS FOR THE CITY OF GROTON EFFECTIVE APRIL 6, 2021

WHEREAS, a vacancy exists in the City of Groton Director of Public Works; and

WHEREAS, William Robarge has the experience, education and qualifications necessary to fulfill the duties of the position; and

WHEREAS, the Mayor has recommended the hiring of William Robarge with the appointment of the Director of Public Works for the City of Groton to be effective April 6, 2021;

THEREFORE, BE IT RESOLVED that the Mayor and Council approve the appointment of William Robarge as the Director of Public Works for the City of Groton effective April 6, 2021.

Councilor Norris moved Deputy Mayor Depot seconded a motion to approve R-21-4-70. Motion carried.

XII. ADJOURNMENT

Councilor McCabe moved Deputy Mayor Depot seconded a motion to adjourn. Motion carried.

Mayor Hedrick adjourned the meeting at 9:55 p.m.

ATTEST:

APPROVED:

**Debra Patrick
City Clerk**

FINAL