



City of Groton, Connecticut

Mayor and Council Meeting Minutes

Monday, December 6, 2021

City Municipal Building
295 Meridian Street
Groton, CT 06340

Council Chambers

7:30 PM

Mayor Keith Hedrick, Deputy Mayor Gweneviere Depot, Councilor Rashaad Carter, Councilor Lisa McCabe, Councilor Paul Norris, Councilor Christine Piazza and Councilor Stephen Sheffield
City Clerk Megan Peters

Mayor Keith Hedrick called the meeting to order at 7:34pm.

I. ROLL CALL

Present: Mayor Keith Hedrick, Deputy Mayor Gweneviere Depot, Councilor Stephen Sheffield, Councilor Christine Piazza, Councilor Rashaad Carter, Councilor Lisa McCabe, City Clerk Megan Peters.

Excused: Councilor Paul Norris

II. SALUTE TO THE FLAG

III. RECOGNITION, AWARDS AND MEMORIALS

None.

IV. RECEIPT OF CITIZEN'S PETITIONS/COMMENTS

Receipt of Citizens' Petitions is the portion of the Council meeting where the Council welcomes comments from citizens. To address the Council, please sign the sheet on the table at the front of the meeting room. When you are recognized, please approach the podium. Clearly state your name and address. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit emailed or written comments. Presentations should be related to matters pertinent to the City of Groton. City Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the meeting.

None.

V. RESPOND TO CITIZEN'S PETITIONS/COMMENTS

None.

VI. APPROVAL OF MINUTES

November 15, 2021 Mayor and Council Meeting and November 29, 2021 Special Committee of the Whole Meeting

Councilor Lisa McCabe
Deputy Mayor Gweneviere Depot
All in favor, 5-0-0.
Motion carried.

Councilor Lisa McCabe
Deputy Mayor Gweneviere Depot
All in favor, 5-0-0.
Motion carried.

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VII. COMMUNICATIONS AND REPORTS

Councilor Lisa McCabe – Nothing to report but would like to mention the upcoming Farmer’s Market.

Councilor Stephen Sheffield – Nothing to report, but would like to address the increasing cases of COVID-19 in Southeastern CT.

Councilor Christine Piazza – Nothing to report, but would like to give credit to those who are involved in the weekly COVID Testing site here at the Municipal Building.

Councilor Rashaad Carter – Nothing to report.

City Clerk Megan Peters – Nothing to report.

Deputy Mayor Gweneviere Depot – Notifying residents that our COVID testing does test children 4+. She also mentioned that the COVID booster shot clinic here was quick and easy. She encourages all to get your booster if you are eligible. Deputy Mayor Gweneviere Depot attended the recent CCM Conference in which Jill Rusk of the Mayor’s Office, Councilor Paul Norris and Juliette Parker of the Police Chief’s Office all received....., Stuff a Cruiser.

Mayor Keith Hedrick – Many holiday events happening this weekend including the annual Pfizer Light Show as well as a Toys for Tots event at Outer Light Brewery in the City of Groton.

VIII. COMMITTEE REFERRALS

IX. NEW BUSINESS

R-21-12-172 RESOLUTION THAT THE MAYOR AND COUNCIL APPROVE THE PLACEMENT OF A MEMORIAL BENCH AT GRISWOLD POINT IN HONOR OF ROBERT J “RJ” GOLDEN II IN ACCORDANCE WITH THE PROCEDURES FOR THE CONSIDERATION OF BEACH AND PARKS MEMORIALS, AS APPROVED BY THE MAYOR AND COUNCIL

WHEREAS, Kimberly Golden Quinn has requested that a memorial bench be placed at Griswold Point on Shore Ave to honor her brother’s memory; and

WHEREAS, RJ was a Groton resident for many years, served in the US Navy and Army National Guard of CT and died unexpected and tragically while driving home from work (Foxwoods) in a car accident; and

WHEREAS, RJ was a golf enthusiast, pet lover and loved being near the ocean; and

WHEREAS, the request was made to the Director of Parks and Recreation and has received the approval of the Beach and Parks Committee;

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THEREFORE, BE IT RESOLVED that the Mayor and Council approve the request for a memorial bench at Griswold Point in honor of Robert J “RJ” Golden II in accordance with the Procedures for Consideration of Beach and Parks Memorials, as approved by the Mayor and Council.

**Motion made to approve by Councilor Lisa McCabe
second by Councilor Stephen Sheffield
All in favor, 5-0-0.
Motion carried.**

R-21-12-173 RESOLUTION THAT THE MAYOR AND COUNCIL FINALLY APPROVE AN “ORDINANCE APPROVING REVISIONS TO THE EXISTING SEWER RATE SCHEDULE FOR THE CITY OF GROTON, DEPARTMENT OF UTILITIES, WASTEWATER DIVISION, FOR ALL SEWER SERVICE LOCATED WITHIN THE CITY OF GROTON, TO BE EFFECTIVE FOR SEWER SERVICE BILLED ON AND AFTER FEBRUARY 1, 2022; ON AND AFTER FEBRUARY 1, 2023; AND ON AND AFTER FEBRUARY 1, 2024”

WHEREAS, the City of Groton, Department of Utilities, Wastewater Division, has determined that revisions to the existing Sewer Rate Schedule are necessary; and

WHEREAS, the City of Groton Utilities Commission has arrived at the revised Sewer Rate Schedule after careful consideration; and

WHEREAS, the City of Groton Utilities Commission conducted a Public Hearing on the proposed revisions on Monday, November 8, 2021 at 6:00 P.M.;

THEREFORE, BE IT RESOLVED, that the Mayor and Council **finally** approve an “ordinance approving revisions to the existing sewer rate schedule for the City of Groton, Department of Utilities, Wastewater Division, for all sewer service located within the City of Groton, to be effective for sewer service billed on and after February 1, 2022; on and after February 1, 2023; and on and after February 1, 2024”:

GROTON UTILITIES
295 Meridian Street
Groton, Connecticut 06340

RATE SCHEDULE FOR ALL SEWER SERVICE LOCATED WITHIN THE CITY OF GROTON SERVICE TERRITORY

BILLED ON AND AFTER FEBRUARY 1, 2022, FEBRUARY 1, 2023, FEBRUARY 1, 2024 respectively

AVAILABILITY: Year-Round Sewer Service for use in a single or multi-family dwelling, business, or industrial establishment.

1. MONTHLY RATE IS THE SUM OF THE SERVICE CHARGE AND THE CONSUMPTION CHARGE:

a. The Monthly SERVICE CHARGE is based on meter size:

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Service Charges							
Meter Size	February 1, 2022	February 1, 2023	February 1, 2024	Meter Size	February 1, 2022	February 1, 2023	February 1, 2024
5/8"	\$ 10.15	\$ 10.90	\$ 11.65	3"	\$ 161.00	\$ 181.00	\$ 201.00
3/4"	\$ 15.00	\$ 16.00	\$ 17.00	4"	\$ 265.00	\$ 295.00	\$ 325.00
1"	\$ 24.00	\$ 24.50	\$ 25.00	6"	\$ 520.00	\$ 570.00	\$ 620.00
1.5"	\$ 47.00	\$ 47.00	\$ 47.00	8"	\$ 877.00	\$ 1,002.00	\$ 1,127.00
2"	\$ 75.20	\$ 75.20	\$ 75.20	10" or Larger	\$ 1,350.00	\$ 1,600.00	\$ 1,850.00

- b. The Monthly CONSUMPTION CHARGE is based on the number of Cubic Feet (CF) recorded on the water meter during the billing month in accordance with this schedule:

Consumption Charge - Cubic Feet (CF) Per Month			
Consumption	February 1, 2022	February 1, 2023	February 1, 2024
per CF	\$ 0.0547	\$ 0.0555	\$ 0.0563

3. TERM OF SERVICE: One (1) year and thereafter until thirty (30) days written notice of termination. A longer term may be required for an extensive installation.
4. Rules and Regulations: The Department governing service hereunder as to application for service, character of service, connection, seasonal service, disconnection, reconnection, termination, etc., are on file within the Department.

Motion made to approve by Deputy Mayor Gweneviere Depot second by Councilor Lisa McCabe

Deputy Mayor Gweneviere Depot wanted to mention General Manager, Tina Daniels' presentation last week to remind residents that there is much assistance out there and can reach out via Groton Utilities Customer Service.

**All in favor, 4-1-0. Councilor Christine Piazza opposed.
Motion carried.**

R-21-12-174 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO RETAIN THE LOBBYING SERVICES OF MEDICI, LLC, ONE GOLD STREET UNIT #27J, HARTFORD, CONNECTICUT FOR LOBBYING SERVICES PERTAINING TO ELECTRIC, WATER, WASTEWATER AND ANY OTHER UTILITY MATTERS AS NECESSARY IN AN AMOUNT NOT TO EXCEED ONE HUNDRED EIGHT THOUSAND DOLLARS AND NO CENTS (\$108,000.00) TO BE PAID FROM THE PROFESSIONAL SERVICES – LOBBYING ACCOUNT IN THE APPROVED FISCAL YEAR 2020-2021 AND PROPOSED FISCAL YEAR 2021-2022 UTILITIES DEPARTMENT BUDGETS, AND THAT THE DIRECTOR OF UTILITIES BE AUTHORIZED TO EXECUTE

WHEREAS, constant monitoring of legislation and lobbying efforts are needed to assure the proper legislation pertaining to electric, water, wastewater and any other utility matters as approved by the state legislature, and

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WHEREAS, in order to provide continuing lobbying services, Management recommends retaining the lobbying services of Medici, LLC, of Hartford, Connecticut in an amount not to exceed \$108,000.00; and

WHEREAS, this is an annual contract renewal; and

WHEREAS, at its regular meeting held on November 17, 2021, the Groton Utilities Commission Water Pollution Control Authority voted to authorize Groton Utilities Management to retain the lobbying services of Medici, LLC, One Gold Street, Unit #27J, Hartford, Connecticut for lobbying services pertaining to electric, water, wastewater and any other utility matters as necessary in an amount not to exceed One Hundred Eight Thousand Dollars and No Cents (\$108,000.00) to be paid from the Professional Services – Lobbying account in the approved Fiscal Year 2021-2022 and proposed Fiscal Year 2022-2023 Utilities Department budgets, and that the Director of Utilities be authorized to execute, and furthermore that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that Mayor and Council authorize Groton Utilities Management to retain the lobbying services of Medici, LLC, One Gold Street, Unit #27J, Hartford, Connecticut for lobbying services pertaining to electric, water, wastewater and any other utility matters as necessary in an amount not to exceed One Hundred Eight Thousand Dollars and No Cents (\$108,000.00) to be paid from the Professional Services – Lobbying account in the approved Fiscal Year 2021-2022 and proposed Fiscal Year 2022-2023 Utilities Department budgets, and that the Director of Utilities be authorized to execute.

**Motion made to approve by Councilor Stephen Sheffield
second by Councilor Christine Piazza
All in favor, 5-0-0.
Motion carried.**

R-21-12-175 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO PURCHASE ANNUAL MAINTENANCE AND SUPPORT OF THE NORTHSTAR BILLING SYSTEM AND ADD-ON MODULES USED FOR GROTON UTILITIES ELECTRIC, WATER AND SEWER UTILITY BILLING AND BOZRAH LIGHT AND POWER COMPANY ELECTRIC UTILITY BILLING FROM HARRIS COMPUTER SYSTEMS, INC., 62133 COLLECTIONS CENTER DRIVE, CHICAGO, ILLINOIS, FOR AN AMOUNT NOT TO EXCEED SEVENTY THREE THOUSAND FOUR HUNDRED ONE DOLLARS AND THIRTY TWO CENTS (\$73,401.32) TO BE PAID FROM FUNDS AVAILABLE IN THE APPROVED FISCAL YEAR 2022 CUSTOMER SERVICE BUDGET

WHEREAS, this is a sole source expenditure in the approved fiscal year 2022 Customer Service budget; and

WHEREAS, the maintenance period covered by this expenditure is January 1, 2022 through December 31, 2022; and

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WHEREAS, at its Regular Meeting held on November 17, 2021 the Groton Utilities Commission Water Pollution Control Authority authorized Groton Utilities Management to purchase annual maintenance and support of the NorthStar billing system and add-on modules used for Groton Utilities Electric, Water and Sewer utility billing and Bozrah Light and Power Company Electric utility billing from Harris Computer Systems, Inc., 62133 Collections Center Drive, Chicago, Illinois, for an amount not to exceed Seventy Three Thousand Four Hundred One Dollars and Thirty Two Cents (\$73,401.32) to be paid from funds available in the approved Fiscal Year 2022 Customer Service budget and that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that the Mayor and Council authorize Groton Utilities Management to purchase annual maintenance and support of the NorthStar billing system and add-on modules used for Groton Utilities Electric, Water and Sewer utility billing and Bozrah Light and Power Company Electric utility billing from Harris Computer Systems, Inc., 62133 Collections Center Drive, Chicago, Illinois, for an amount not to exceed Seventy Three Thousand Four Hundred One Dollars and Thirty Two Cents (\$73,401.32) to be paid from funds available in the approved Fiscal Year 2022 Customer Service budget.

**Motion made to approve by Councilor Christine Piazza
second by Deputy Mayor Gweneviere Depot
All in favor, 5-0-0.
Motion carried.**

R-21-12-176 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO APPROVE THE LOWEST BID THAT MEETS SPECIFICATION AND AUTHORIZE A PURCHASE ORDER TO GABRIELLI TRUCK SALES, 401 OLD GATE LANE, MILFORD, CONNECTICUT, FOR ONE (1) 2022 F-450 DUAL WHEELED UTILITY BODY WITH TOMMY LIFT GATE IN THE QUOTED AMOUNT NOT TO EXCEED SIXTY NINE THOUSAND THREE HUNDRED ELEVEN DOLLARS AND EIGHTY CENTS (\$69,311.80) TO BE PAID FROM FUNDS AVAILABLE IN THE FY 2022 ELECTRIC NON BONDED CAPITAL FUND

WHEREAS, Management has identified the need to replace the 2012 Ford F-250 4x4 Pickup – Super Turbo Diesel with 141,682 miles in accordance with the Electric Vehicle Replacement Plan; and

WHEREAS, the existing truck has had extensive maintenance repair costs of \$27,556.26; and

WHEREAS, Management solicited bids for the replacement of 105E and one (1) bid was received and opened Tuesday, October 26, 2021 and Management recommends purchasing from Gabrielli Truck Sales; and

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WHEREAS, at its regular meeting on November 17, 2021, The Groton Utility Commission / Water Pollution Control Authority authorized Groton Utilities Management to approve the lowest bid that meets specification and authorize a purchase order to Gabrielli Truck Sales, 401 Old Gate Lane, Milford, Connecticut for one (1) 2022 F- 450 Dual Wheeled Utility Body with Tommy Lift Gate in the quoted amount not to exceed Sixty Nine Thousand Three Hundred Eleven Dollars and Eighty Cents (\$69,311.80) to be paid from funds available in the FY 2022 Electric Non Bonded Capital Fund, and furthermore that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that the Mayor and Council authorize Groton Utilities Management to approve the lowest bid that meets specification and authorize a purchase order to Gabrielli Truck Sales, 401 Old Gate Lane, Milford, Connecticut for one (1) 2022 F- 450 Dual Wheeled Utility Body with Tommy Lift Gate in the quoted amount not to exceed Sixty Nine Thousand Three Hundred Eleven Dollars and Eighty Cents (\$69,311.80) to be paid from funds available in the FY 2022 Electric Non Bonded Capital Fund.

**Motion made to approve by Councilor Rashaad Carter
second by Councilor Stephen Sheffield
All in favor, 5-0-0.
Motion carried.**

R-21-12-177 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO ISSUE A PURCHASE ORDER CHANGE TO CARUS CORPORATION, 315 FIFTH STREET, PERU, ILLINOIS, FOR THE INCREASE IN PRICE EFFECTIVE NOVEMBER 1, 2021, OF FOURTEEN AND ONE HALF CENT PER POUND FOR DELIVERED LIQUID BLENDED CHLORINE, FOR TOTAL NOT TO EXCEED SEVENTY FIVE THOUSAND DOLLARS AND NO CENTS (\$75,000.00) TO BE PAID FROM FUNDS AVAILABLE IN THE APPROVED FY 2022 WATER DIVISION OPERATING BUDGET

WHEREAS, Utilizing year three, of a three year contract renewal authorization, Management issued a purchase order for Carus Corporation for Liquid Blended Chlorine for the beginning of the FY 2022 in the amount of \$55,200.00; and

WHEREAS, Management received an email indicating there is a fourteen and one half cent (14.5¢) increase effective November 1, 2021; and

WHEREAS, Management requests the PO be increased by \$19,800.00 for the total price not to exceed \$75,000.00; and

WHEREAS, at its regular meeting scheduled on Wednesday November 17, 2021, the Groton Utilities Commission / Water Pollution Control Authority authorized Groton Utilities Management to issue a Purchase Order Change to Carus Corporation, 315 Fifth Street, Peru, Illinois, for the increase in price effective November 1, 2021, of Fourteen and One Half Cent per pound for

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delivered Liquid Blended Chlorine, for total not to exceed Seventy Five Thousand Dollars and No Cents (\$75,000.00) to be paid from funds available in the approved FY 2022 Water Division Operating Budget, and furthermore that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that the Mayor and Council authorize Groton Utilities Management to issue a Purchase Order Change to Carus Corporation, 315 Fifth Street, Peru, Illinois, for the increase in price effective November 1, 2021, of Fourteen and One Half Cent per pound for delivered Liquid Blended Chlorine, for total not to exceed Seventy Five Thousand Dollars and No Cents (\$75,000.00) to be paid from funds available in the approved FY 2022 Water Division Operating Budget.

**Motion made to approve by Councilor Lisa McCabe
second by Deputy Mayor Gweneviere Depot
All in favor, 5-0-0.
Motion carried.**

R-21-12-178 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO ISSUE A PURCHASE ORDER TO WESCO RECEIVABLES CORPORATION, LOCKBOX 771751, 1751 SOLUTIONS CENTER DRIVE, CHICAGO, ILLINOIS, A PREFERRED VENDOR, NOT TO EXCEED SIXTY FIVE THOUSAND THREE HUNDRED FORTY SIX DOLLARS AND SIXTY CENTS (\$65,346.60) WHICH INCLUDES A TEN PERCENT (10%) CONTINGENCY, FOR ONE (1) S&C MANUAL VISTA UNDERGROUND DISTRIBUTION SWITCHGEAR, TO REPLACE THE SWITCHGEAR AT THE MUNICIPAL BUILDING, TO BE PAID FROM FY 2022 ELECTRIC NON-BONDED CAPITAL

WHEREAS, Management is recommending that Groton Utilities be given approval to spend \$65,346.60 required to replace the switchgear at the municipal building; and

WHEREAS, Wesco is our preferred distributor for S&C vista gear; and

WHEREAS, the cost breakdown is as follows:

Switch Gear -	\$ 59,406.00
10% contingency-	\$ 5,940.60
Total request-	\$ 65,346.60; and

WHEREAS, at its regular scheduled meeting held on Wednesday, November 17, 2021 the Groton Utilities Commission / Water Pollution Control Authority authorized Groton Utilities Management to issue a purchase order to Wesco Receivables Corporation, Lockbox 771751, 1751 Solutions Center Drive, Chicago, Illinois, a preferred vendor, not to exceed Sixty Five Thousand Three Hundred Forty Six Dollars and Sixty Cents (\$65,346.60) which includes a ten percent (10%)

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contingency, for one (1) S&C Manual Vista Underground Distribution Switchgear, to replace the switchgear at the Municipal Building, to be paid from FY 2022 Electric Non-Bonded Capital, and furthermore that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that the Mayor and Council authorize Groton Utilities Management to issue a purchase order to Wesco Receivables Corporation, Lockbox 771751, 1751 Solutions Center Drive, Chicago, Illinois, a preferred vendor, not to exceed Sixty Five Thousand Three Hundred Forty Six Dollars and Sixty Cents (\$65,346.60) which includes a ten percent (10%) contingency, for one (1) S&C Manual Vista Underground Distribution Switchgear, to replace the switchgear at the Municipal Building, to be paid from FY 2022 Electric Non-Bonded Capital.

**Motion made to approve by Deputy Mayor Gweneviere Depot
second by Councilor Stephen Sheffield
All in favor, 5-0-0.
Motion carried.**

R-21-12-179 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO ISSUE A PURCHASE ORDER TO EMSPEC, INCORPORATED, 904 JACQUES-PASCHINI, BOIS-DES FILION, QUEBEC, CANADA, A PREFERRED VENDOR, NOT TO EXCEED EIGHTY THREE THOUSAND THREE HUNDRED FIFTY TWO DOLLARS AND FIFTY CENTS (\$83,352.50), FOR THE PURCHASE OF FORTY-FIVE (45) 38KV HOOKSTICK DISCONNECT SWITCHES NEEDED TO COMPLETE THE EASTERN CONNECTICUT TERMINAL UPGRADE PROJECT TO BE PAID BY THE TRANSMISSION LINES 1410/1280/400/BUDDINGTON SUBSTATION FY 2022 BOND FUND PROJECT

WHEREAS, these materials are required for the 400 (new 1911) Eastern Connecticut Terminal (ECT) upgrade project at Buddington Substation; and

WHEREAS, this order was offered to several companies and after a proposal evaluation, Management recommends purchasing from EMSPEC, Inc., the preferred vendor for substation switches and motor operated switches; and

WHEREAS, this work is approved as part of the ECT terminal upgrade project and is necessary in order to complete this project; and

WHEREAS, the cost breakdown is as follows:

ECT 38kV Hook stick Disconnect Switches -	\$74,250.00
Freight -	\$ 1,525.00
10% contingency-	<u>\$ 7,577.50</u>
Total request-	\$83,352.00; and

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WHEREAS, the Transmission Line Construction costs were provided in the preparation of \$15,200,000.00 Transmission Line Bond Fund that was approved in February 2021; and

WHEREAS, funds will need to be drawn down by the Finance Department for work to commence once approved by the UC, and City Council; and

WHEREAS, a Freemans meeting was held March 1, 2021 for the approval of the Transmission System Improvements Bond; and

WHEREAS, at its regular meeting held on Wednesday, November 17, 2021, the Groton Utilities Commission / Water Pollution Control Authority authorized Groton Utilities Management to issue a purchase order to EMSPEC, Incorporated, 904 Jacques-Paschini, Bois-des Filion, Quebec, Canada, a Preferred Vendor, not to exceed Eighty Three Thousand Three Hundred Fifty Two Dollars and Fifty Cents (\$83,352.50), for the purchase of forty-five (45) 38kV Hookstick Disconnect Switches needed to complete the Eastern Connecticut Terminal Upgrade Project to be paid by the Transmission Lines 1410/1280/400/Buddington Substation FY 2022 Bond Fund Project, and furthermore that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that the Mayor and Council authorize Groton Utilities Management to issue a purchase order to EMSPEC, Incorporated, 904 Jacques-Paschini, Bois-des Filion, Quebec, Canada, a Preferred Vendor, not to exceed Eighty Three Thousand Three Hundred Fifty Two Dollars and Fifty Cents (\$83,352.50), for the purchase of forty-five (45) 38kV Hookstick Disconnect Switches needed to complete the Eastern Connecticut Terminal Upgrade Project to be paid by the Transmission Lines 1410/1280/400/Buddington Substation FY 2022 Bond Fund Project.

**Motion made to approve by Councilor Stephen Sheffield
second by Deputy Mayor Gweneviere Depot
All in favor, 5-0-0.
Motion carried.**

R-21-12-180 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO APPROVE THE LOWEST BID THAT MEETS THE SPECIFICATION AND AUTHORIZE A PURCHASE ORDER TO SIEMENS ENERGY, INCORPORATED, 7000 SIEMENS ROAD, WENDELL, NORTH CAROLINA, FOR THE AMOUNT NOT TO EXCEED THREE HUNDRED SIXTEEN THOUSAND TWO HUNDRED FIFTY SIX DOLLARS AND TWENTY FIVE CENTS (\$316,256.25) WHICH INCLUDES A TWENTY FIVE PERCENT (25%) CONTINGENCY TO PURCHASE FIVE (5) ECT 38 KV CIRCUIT BREAKERS AND SPARE PARTS NEEDED TO COMPLETE OF THE EASTERN CONNECTICUT TERMINAL UPGRADE PROJECT, TO BE PAID BY THE

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**TRANSMISSION LINES 1410/1280/400/BUDDINGTON SUBSTATION FY
2022 BOND FUND PROJECT**

WHEREAS, these materials are required for the 400 (new 1911) Eastern Connecticut Terminal (ECT) upgrade project at Buddington Substation; and

WHEREAS, this order has been offered to several companies and the best quote was from D&D Electrical Sales on behalf of Siemens Energy; and

WHEREAS, the cost per circuit breaker is \$49,740.00 which includes the stainless steel and the arc resistant enclosure options. The cost for spare parts will included \$4,305; and

WHEREAS, this Vendor was selected after a proposal evaluation was conducted, three companies were solicited for proposals for the Materials needed to complete terminal upgrade project and D&D was the only company that provided a quote and had the best pricing since they are the Factory representative for Siemens Energy; and

WHEREAS, Siemens breakers are the preferred manufacturer for Buddington Substation; and

WHEREAS, the cost breakdown is as follows:

5 - ECT 38 kV Circuit breakers -	\$248,700.00
Spare Parts -	\$ 4,305.00
25% contingency-	<u>\$ 63,251.25</u>
Total request	<u>\$316,256.25</u>

WHEREAS, the Transmission Line Construction costs were provided in the preparation of \$15,200,000.00 Transmission Line Bond Fund that was approved in February 2021; and

WHEREAS, funds will need to be drawn down by the Finance Department for work to commence once approved by the UC, and City Council; and

WHEREAS, a Freemans meeting was held March 1, 2021 for the approval of the Transmission System Improvements Bond; and

WHEREAS, at its regular meeting held on November 17, 2021, the Groton Utilities Commission / Water Pollution Control Authority authorized Groton Utilities Management to approve the lowest bid that meets the specification and authorize a purchase order to Siemens Energy, Incorporated, 7000 Siemens Road, Wendell, North Carolina, for the amount not to exceed Three Hundred Sixteen Thousand Two Hundred Fifty Six Dollars and Twenty Five Cents (\$316,256.25) which includes a twenty five percent (25%) contingency to purchase five (5) ECT 38 kV Circuit Breakers and spare parts needed to complete of the Eastern Connecticut Terminal Upgrade Project, to be paid by the Transmission Lines 1410/1280/400/Buddington Substation FY 2022 Bond Fund Project and furthermore that the City Council be apprised of this action with the recommendation that it concur;

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THEREFORE BE IT RESOLVED THAT THE MAYOR AND COUNCIL authorize Groton Utilities Management to approve the lowest bid that meets the specification and authorize a purchase order to Siemens Energy, Incorporated, 7000 Siemens Road, Wendell, North Carolina, for the amount not to exceed Three Hundred Sixteen Thousand Two Hundred Fifty Six Dollars and Twenty Five Cents (\$316,256.25) which includes a twenty five percent (25%) contingency to purchase five (5) ECT 38 kV Circuit Breakers and spare parts needed to complete of the Eastern Connecticut Terminal Upgrade Project, to be paid by the Transmission Lines 1410/1280/400/Buddington Substation FY 2022 Bond Fund Project.

**Motion made to approve by Councilor Christine Piazza
second by Deputy Mayor Gweneviere Depot
All in favor, 5-0-0.
Motion carried.**

R-21-12-181 RESOLUTION THAT MAYOR AND COUNCIL AFFIRM AND AGREE WITH GROTON UTILITIES MANAGEMENT'S ISSUANCE OF A PURCHASE ORDER TO GREENVILLE UTILITIES, POST OFFICE BOX 1847, GREENVILLE, NORTH CAROLINA, IN THE AMOUNT OF SIXTY THOUSAND SIX HUNDRED TWENTY THREE DOLLARS AND NO CENTS (\$60,623.00), FOR GROTON UTILITIES REQUESTED MUTUAL AID AS PART OF THE PREPAREDNESS PLAN FOR THE AUGUST 22, 2021 HURRICANE HENRI TO BE PAID OUT OF FY 2022 BUDGETED OPERATING FUNDS

WHEREAS, Weather reports indicated extensive storm damage was expected and Mutual Aid was requested and authorized in preparation for the August 22, 2021, Hurricane Henri; and

WHEREAS, Crews from Greenville, NC were in-route to Groton and Bozrah and were redirected home as it became evident the storm damage to this area would be minimal; and

WHEREAS, Groton Utilities Management declared an emergency in accordance with Policy #1004, Policy and Procedures Governing the Purchase Practices of Groton Utilities and proceeded with the issuance of an emergency purchase order to Greenville Utilities for Mutual Aid; and

WHEREAS, at its regular meeting scheduled on Wednesday, November 17, 2021, the Groton Utilities Commission / Water Pollution Control Authority confirm Groton Utilities Management issuance of a purchase order to Greenville Utilities, Post Office Box 1847, Greenville, North Carolina, in the amount of Sixty Thousand Six Hundred Twenty Three Dollars and No Cents (\$60,623.00), for Groton Utilities requested mutual aid as part of the preparedness plan for the August 22, 2021 Hurricane Henri to be paid out of FY 2022 budgeted operating funds and furthermore that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that the Mayor and Council affirm and agree with Groton Utilities Management's issuance of a purchase order to Greenville Utilities, Post Office Box

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1847, Greenville, North Carolina, in the amount of Sixty Thousand Six Hundred Twenty Three Dollars and No Cents (\$60,623.00), for Groton Utilities requested mutual aid as part of the preparedness plan for the August 22, 2021 Hurricane Henri to be paid out of FY 2022 budgeted operating funds.

**Motion made to approve by Councilor Rashaad Carter
second by Deputy Mayor Gweneviere Depot**

Councilor Stephen Sheffield inquired as to the Purchasing Policy that was presented to them. Councilor Christine Piazza clarified that yes, this policy was requested last week and it does clarify the question from last week.

Councilor Stephen Sheffield continues to question the dispersment of funds without proper notice to the council.

Councilor Rashaad Carter clarifies his question from last week, he would like to make clear that he is not questioning this specific resolution but more so the process to approve the funds that are already being paid.

Councilor Christine Piazza states that what was done was per the policy.

**All in favor, 4-1-0. Councilor Stephen Sheffield opposed.
Motion carried.**

**R-21-12-182 RESOLUTION THAT THE MAYOR AND COUNCIL AMEND
RESOLUTION R-21-11-166 TO CHANGE THE APPROVED PURCHASE
ORDER FROM FOUR HUNDRED THIRTY THOUSAND NINE
HUNDRED EIGHTY EIGHT DOLLARS AND THIRTY FIVE CENTS
(\$430,988.35) WHICH INCLUDED A TWENTY FIVE PERCENT (25%)
CONTINGENCY TO FIVE HUNDRED FIFTY FIVE THOUSAND NINE
HUNDRED FORTY SEVEN DOLLARS AND TWO CENTS (\$555,947.02)
FOR MATERIALS REQUIRED FOR THE 400/1410/1280
TRANSMISSION LINE UPGRADE, TO BE PAID BY THE
TRANSMISSION LINES 1410/1280/400/BUDDINGTON SUBSTATION FY
2022 BOND FUND PROJECT**

WHEREAS, on Thursday, December 2, 2021, Groton Utilities received an updated quote to reflect true cost, which, due to the volatile nature of the current market, exceeded the original estimate including the 25 percent contingency authorized by the Utilities Commission on October 20, 2021 and City Council on November 1, 2021; and

WHEREAS, Groton Utilities Commission / Water Pollution Control Authority will be made aware of the increased cost at its regular meeting on December 15, 2021;

THEREFORE, BE IT RESOLVED that the Mayor and Council amend Resolution R-21-11-166 to change the approved purchase order from Four Hundred Thirty Thousand Nine Hundred Eighty Eight Dollars and Thirty Five Cents (\$430,988.35) which included a twenty five percent (25%) contingency to Five Hundred Fifty Five Thousand Nine Hundred Forty Seven Dollars and

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Two Cents (\$555,947.02) for materials required for the 400/1410/1280 transmission line upgrade, to be paid by the transmission lines 1410/1280/400/Buddington substation FY 2022 bond fund project.

**Motion made to approve by Councilor Lisa McCabe
second by Deputy Mayor Gweneviere Depot**

Director Ron Gaudet presents this resolution to the council and explains that since the Committee of the Whole with one quote to now, the quote went up based upon the volatile nature of products at this time.

Councilor Christine Piazza states that with the previously approved contingency the price difference is not too significant.

Deputy Mayor Gweneviere Depot would like moving forward, to have the previous quote included with this new quote to have the quotes side by side to evaluate.

**All in favor, 5-0-0.
Motion carried.**

R-21-12-183 RESOLUTION THAT THE MAYOR AND COUNCIL WAIVE THE BID PROCESS AND AUTHORIZE THE CITY OF GROTON TO PURCHASE OF ONE (1) 2020 FREIGHTLINER ECONIC SD TRUCK WITH LOADMASTER EXCEL-S MODEL 25 CUBIC YARD REAR LOADER REFUSE BODY FROM FREIGHTLINER OF HARTFORD, 222 199 ROBERTS ROAD, EAST HARTFORD, CONNECTICUT FOR THE TOTAL PRICE OF \$294,846.04 (TWO HUNDRED NINETY-FOUR THOUSAND EIGHT HUNDRED FORTY-SIX DOLLARS AND FOUR CENTS), TO BE PAID FROM CAPITAL FUNDS

WHEREAS, the Highway Department has identified the need to replace the 2007 Freightliner Condor sanitation vehicle; and

WHEREAS, the City of Groton Public Works Director has researched this vehicle, which was budgeted for in Fiscal year 2020, and determined this is the most advantageous purchase; and

WHEREAS, this vehicle is available utilizing a State of Connecticut contract #14PSX0239; and

WHEREAS, Freightliner of Hartford, 222 Roberts Road, East Hartford, Connecticut was awarded the State of Connecticut contract; and

WHEREAS, the Director of Public Works recommends this purchase;

THEREFORE, BE IT RESOLVED that the Mayor and Council waive the bid process and authorize the City of Groton to purchase of one (1) 2020 Freightliner ECONIC SD truck with

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Loadmaster Excel-S Model 25 cubic yard rear loader refuse body from Freightliner of Hartford, 222 199 Roberts Road, East Hartford, Connecticut for the total price of \$294,846.04 (Two Hundred Ninety-Four Thousand Eight Hundred Forty-Six Dollars and Four Cents), to be paid from Capital Funds.

**Motion made to approve by Deputy Mayor Gweneviere Depot
second by Councilor Stephen Sheffield
All in favor, 5-0-0.
Motion carried.**

R-21-12-184 RESOLUTION THAT THE MAYOR AND COUNCIL AUTHORIZE GROTON UTILITIES MANAGEMENT TO ISSUE A PURCHASE ORDER TO EMSPEC, INCORPORATED, 904 JACQUES-PASCHINI, BOIS-DES-FILION, QUEBEC, CANADA, A PREFERRED VENDOR, NOT TO EXCEED NINETY ONE THOUSAND NINE HUNDRED SIXTY DOLLARS AND NO CENTS (\$91,960.00) WHICH INCLUDES A TEN PERCENT (10%) CONTINGENCY, FOR SIX (6) DISCONNECT SWITCHES NEEDED TO COMPLETE THE EASTERN CONNECTICUT TERMINAL UPGRADE PROJECT TO BE PAID BY THE TRANSMISSION LINES 1410/1280/400/BUDDINGTON SUBSTATION FY 2022 BOND FUND PROJECT

WHEREAS, these materials are required for the 400 (new 1911) Eastern Connecticut Terminal (ECT) upgrade project at Buddington Substation; and

WHEREAS, this order was offered to several companies and after a proposal evaluation, Management recommends purchasing from EMSPEC, Inc., the preferred vendor for substation switches and motor operated switches; and

WHEREAS, this work is approved as part of the ECT terminal upgrade project and is necessary in order to complete this project; and

WHEREAS, the cost breakdown is as follows:

ECT 123kV Disconnect Switches -	\$82,100.00
Freight -	\$ 1,500.00
10% contingency-	<u>\$ 8,360.00</u>
Total request-	\$91,960.00

WHEREAS, the Transmission Line Construction costs were provided in the preparation of \$15,200,000.00 Transmission Line Bond Fund that was approved in February 2021; and

WHEREAS, funds will need to be drawn down by the Finance Department for work to commence once approved by the UC, and City Council; and

WHEREAS, a Freemans meeting was held March 1, 2021 for the approval of the Transmission System Improvements Bond; and

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WHEREAS, at its regular meeting held on November 17, 2021, the Groton Utilities Commission / Water Pollution Control Authority authorized Groton Utilities Management to issue a purchase order to EMSPEC, Incorporated, 904 Jacques-Paschini, Bois-des-Filion, Quebec, Canada, a Preferred Vendor, not to exceed Ninety One Thousand Nine Hundred Sixty Dollars and No Cents (\$91,960.00) which includes a ten percent (10%) contingency, for six (6) Disconnect Switches needed to complete the Eastern Connecticut Terminal Upgrade Project to be paid by the Transmission Lines 1410/1280/400/Buddington Substation FY 2022 Bond Fund Project, and furthermore that the City Council be apprised of this action with the recommendation that it concur;

THEREFORE BE IT RESOLVED that the Mayor and Council authorize Groton Utilities Management to issue a purchase order to EMSPEC, Incorporated, 904 Jacques-Paschini, Bois-des-Filion, Quebec, Canada, a Preferred Vendor, not to exceed Ninety One Thousand Nine Hundred Sixty Dollars and No Cents (\$91,960.00) which includes a ten percent (10%) contingency, for six (6) Disconnect Switches needed to complete the Eastern Connecticut Terminal Upgrade Project to be paid by the Transmission Lines 1410/1280/400/Buddington Substation FY 2022 Bond Fund Project.

**Motion made to approve by Councilor Stephen Sheffield
second by Deputy Mayor Gweneviere Depot
All in favor, 5-0-0.
Motion carried.**

X. ADJOURNMENT

**Motion made to adjourn by Councilor Lisa McCabe
second by Councilor Christine Piazza
All in favor, 5-0-0.
Motion carried.**

Mayor Keith Hedrick adjourned the meeting at 8:10pm