



Monday January 7, 2026 | HARBOR MANAGEMENT COMMISSION – Minutes Draft

The meeting started at 6:00 PM

- I. ROLL CALL:** Chair Terry Tsang, Zofia Baumann, Eric Couture, Eric Jay, Harbormaster Jeff Dziedzic; Scott Reagan (City of Groton).
- II. APPROVAL OF MINUTES**
December 18th, 2025 Meeting Minutes - A small revision was made, motion to approve the revised minutes by E. Couture, and seconded by E. Jay. Minutes approved as amended.
- III. CITIZEN'S PETITION** none
- IV. NEW BUSINESS**
 - Highlights of 2025 Accomplishments
 - Goals for 2026 - see attached pdf document "20260105Mtg-ProposedGoals2026" examples:
 - a) Set strategic priorities for HMC
 - b) Discuss possible environmental starship and safety initiatives
 - c) Set up no-wake markers
 - d) Fish waste ordinance
 - e) Develop a plan and timeline to update the Harbor Management Plan
 - f) Connect with the Groton Shellfish Commission - Z. Baumann will lead this. Invite the GSC for the March Meeting (March 7th at 5:45 pm) through email ASAP.

Financial Planning

- Review 2026 expenditures
- Draft and discuss the 2026 budget
- Identify funding priorities and opportunities

Mooring Modernization - Harbor master outlined the terms of operation, including deadlines (e.g., renewal by May 1st each year) for the subscribers. A letter needs to be sent to the current mooring holders outlining the NEW Mooring Administration System.

- V. CORRESPONDENCE - none**
- VI. ADJOURNMENT** - Motion to adjourn at 7:01 pm made by E. Couture seconded by E. Jay, All in favor.

Harbor Management Commission – Accomplishment 2025

- 1 Community Outreach – Communicated the free pump out service to boaters
- 2 Applications and COPs - Reviewed 5 applications and COPs
- 3 Commission Renewal - Achieved a major milestone with new leadership and expanded membership, positioning the HMC for a more dynamic and forward-looking future
- 4 Good Project Management Practice – Collaborated with City Clerk to build a team charter, set goals, and implement good project management practice to improve efficiency
- 5 Mooring modernization - Initiated a major modernization of the City's mooring system by updating fees, fixing mooring, converting coordinates, and implementing an online mooring management solution to improve efficiency and transparency
- 6 Budget Management – the Commission began to manage its own budget for the very first time in the history of the commission
- 7 Harbor Management Plan – Completed an in-depth assessment of the two-decade-old HMP and collaborated closely with Mayor Hedrick and CT DEEP, whose expertise guided the decision to initiate a full plan update.



Harbor Management Commission 2026 Goals (Version Jan 6, 2026)

- 1. Applications and COPs (thru out the year)**
- 2. Budget – Develop 2026 Budget (Jan 31, 2026; Done)**
- 3. Water Safety**
 - Install no wake zone markers and buoy (May 1, 2026)
- 4. Mooring Modernization**
 - Complete coordinate conversion (Jan 31, 2026)
 - Collaborate with local marinas (Apr 30, 2026)
 - Complete transition to use Online Mooring (Mar 31, 2026)
 - Update HMC website with a link to Online Mooring
- 5. Ordinance**
 - Fish waste ordinance (May 1, 2026)
- 6. Harbor Management Plan (June 30, 2026)**
 - Identify and confirm required sections
 - Map the current plan into simple outline or table of content
 - Flag the sections that are outdated
 - Schedule a pre-application meeting to obtain buy in from CT DEEP
 - Assign author (section lead) for each section
 - Use cloud base storage to save, share, and review the document
 - Set up short meetings to discuss and finalize each section
 - Integrate all sections for internal and external reviews



Harbor Management Commission – 2026 Goals Continues

❑ Misc Goals

1. HMC Website Update

- Home page (Sep 30, 2026)
- About the Commission (Oct 30, 2026)
- FAQ (Nov 30, 2026)

2. City Day (Aug 2026)

- Community outreach, educate public on water/boat safety, fish waste, etc on City Day. Deadline to apply for a booth is June 1, 2026

3. Shellfish Commission

- Initiate discussions with the Shellfish Commission to identify shared interests and potential areas for collaboration (possibly Mar 2026, Zosia to initiate)



Harbor Management Commission 2026 Goals Timeline

